

MINUTES
TOURISM COMMISSION
January 11, 2024
4:00 p.m.-4th Floor Conference Room, City Hall
1100 Frederick

2024 JAN 12 AM 10:40

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Jim Lehr	(07-00)	03/13/25
	Cody Alexander	(01-00)	08/21/26
	Greg Hatten	(01-00)	03/13/24
MEMBERS ABSENT:	Matt Robertson	(11-07)	03/13/23
	Gary Westcott Jr	(07-00)	03/13/25
STAFF PRESENT:	Clint Thompson, Planning & Community Development Director Chuck Kempf, Parks & Recreation Director Jeff Atkins, Parks & Recreation Assistant Director Keven Schneider, Public Works Deputy Director of Operations Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Thompson called the meeting to order at 4:00 pm.

Three members constitute a quorum. Present were Lehr, Hatten, and Alexander.

Thompson stated a quorum was present and Lehr was designated as Chairman.

MINUTES FROM OCTOBER 6, 2022

Lehr made a motion to accept minutes as written. Alexander seconded.

Lehr asked members to respond verbally if in favor ****all present responded aye verbally****

Motion to approve the minutes passed.

REQUEST OF FUNDS FOR HERITAGE PARK

Chuck Kempf and Jeff Atkins made a presentation to the Commission requesting funds to replace scoreboards, replace storm damaged playground canopy, field 4 stadium seating, replacing a shade umbrella and installation of a public address system. The estimated costs of the project total \$150,000.00.

Discussion was held between Commission members and staff regarding the request.

Hatten made a motion to approve the request. Alexander seconded.

Lehr asked members to respond verbally if in favor **all present responded aye verbally**

Motion passed.

REQUEST OF FUNDS FOR WEST BROADWAY SPILLWAY

Chuck Kempf, Jeff Atkins, and Keven Schneider made a presentation to the Commission requesting funds to replace the current dirt ditch with a concrete culvert. Discussion was held on the difficulty and timeliness of clearing the area after flood events. The project will benefit the area residents as well as the City. The estimated costs of the project total \$600,000.00.

Discussion was held between Commission members and staff regarding the request.

Lehr made a motion to approve the request. Hatten seconded.

Lehr asked members to respond verbally if in favor **all present responded aye verbally**

Motion passed.

REQUEST OF FUNDS FOR HUSTON WYETH PARK

Chuck Kempf and Jeff Atkins made a presentation to the Commission requesting funds to construct a pump track. Discussion was held on how well known the Bluff Trails are and how these projects would increase usage and tourism.

Discussion was held between Commission members and staff regarding the request.

Hatten made a motion to approve the request. Alexander seconded.

Lehr asked members to respond verbally if in favor **all present responded aye verbally**

Motion passed.

Chuck Kempf and Jeff Atkins made a presentation to the Commission requesting funds for construction of a skills track and a flow track. Discussion was held on the difference between each of the tracks.

Discussion was held between Commission members and staff regarding the request.

Hatten made a motion to approve the request. Alexander seconded.

Lehr asked members to respond verbally if in favor **all present responded aye verbally**

Motion passed.

The estimated costs of all three track requests total \$400,000.00.

REQUEST OF FUNDS FOR EROSION CONTROL ON BOB SIMPSON BRIDGE

Keven Schneider made a presentation to the Commission requesting funds to expand the rock apron around the base of the Bob Simpson Bridge to control erosion problem. Discussion was held on existing construction and the erosion being unforeseen. The estimated costs of the project total \$60,000.00.

Discussion was held between Commission members and staff regarding the request.

Hatten made a motion to approve the request. Alexander seconded.

Lehr asked members to respond verbally if in favor ****all present responded aye verbally****

Motion passed.

The meeting adjourned at 4:43 pm.

Minutes respectfully submitted,

Rebecca Shipp