

MINUTES
PLANNING COMMISSION
January 27, 2022
5:30 P.M. Regular Meeting
Council Chambers – City Hall

CITY CLERK
2022 JAN 31 AM 8:44

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs. attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Bob Bucher	(36-04)	06/15/23
	Houston Roberts	(07-00)	08/04/24
	Donna Jean Boyer	(43-03)	07/22/23
	Reba Kendall	(67-08)	01/29/22
	Tim Doyle	(19-06)	12/14/24
	Allison Tschannen	(19-11)	07/15/24
MEMBERS ABSENT:	Ben Burtnett	(33-12)	02/12/23
STAFF PRESENT:	Zack Martin, City Planner Jake Fisher, Interim City Engineer Rebecca Shipp, Executive Administrative Assistance		

Call to Order –Kendall called the meeting to order at 5:31pm.

Kendall entered Chapters 11, 26 and 31 of the Code of Ordinances into evidence.

ROLL CALL: Roberts-present, Tschannen-present, Burtnett-absent, Bucher-present, Doyle-present, Kendall-present Boyer-present. Quorum is present. Five members constitute a quorum.

Kendall read the rules of conduct.

Martin informed Commission there were no adjustments or postponements to the agenda.

Boyer made a motion to approve the minutes of the December 16, 2021 meeting. Tschannen seconded.

VOTE: Roberts-yes, Tschannen – yes, Bucher-yes, Doyle – yes, Kendall – yes, Boyer – yes. Ayes – 6, Nays – 0, Abstain – 0 Minutes approved.

OLD BUSINESS

None

NEW BUSINESS

ITEM #1 Election of Officers

Roberts made a motion to postpone the Election of Officer until the February Planning Commission meeting. Boyer seconded.

VOTE: Roberts-yes, Tschannen – yes, Bucher-yes, Doyle – yes, Kendall – yes, Boyer – yes. Ayes – 6, Nays – 0, Abstain – 0 Motion approved.

ITEM #2 Zoning District Change – A request for approval of a change of zoning from R-4 Apartment Residential District to C-3 Commercial District for property located at 1910 Howard as requested by Marty Lyle.

Zoning District Changes move on to City Council
Staff recommendation: approval

Martin gave the staff report.

Kendall opened the item for public comment.

No one spoke in favor of the item.

No one spoke in opposition to the item.

Kendall closed the item for public comment.

Boyer made a motion to approve the item. Doyle seconded.

VOTE: Roberts-yes, Tschannen – yes, Bucher-yes, Doyle – yes, Kendall – yes, Boyer – yes. Ayes – 6, Nays – 0, Abstain – 0 Motion approved.

ITEM #3 Discussion on amending Chapter 31 in regard to formatting, definitions, regulations for existing zoning districts as well as addressing inconsistencies and outdated material for the purpose of consolidating, clarifying, and streamlining existing zoning information, regulations and procedures.

Martin gave the staff report.

Discussion was held between commissioners and staff regarding the item.

Kendall opened the item for public comment.

No one spoke in favor of the item.

No one spoke in opposition to the item.

Kendall closed the item for public comment.

Martin gave a preview of items on February's agenda.

The Planning Commission recognizes and thanks Reba Kendall for her service to the Commission and to the City of St. Joseph. Kendall's term on the Planning Commission ends January 29, 2022.

The meeting adjourned at 5:56 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
Planning Commission Members
Bryan Carter, City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Brady McKinley, Public Works Assistant Director
Mark Townsend, Technology Associate Director