

Latha Varghese, PhD, RN, NP-C
Executive Director

James McMillen, MD
Medical Director

Deborah Borchers,
CPA, MBA, MPA,
Operations Director

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DBA Stuber Health Center
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Joseph Elliott
Karen Foley
James McMillen, MD
Nancy Nash
Tom Richmond

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(FOFC) Board of Directors**

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Social Welfare Board of the County Of Buchanan, Missouri

"Doing Business as Stuber Health Center"

Patee Market Health Center
904 South 10th Street, Ste. A. Saint Joseph, MO 64503
Main 816-233-5188; Fax 816-233-5296

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.



Board of Directors Minutes

January 27, 2026

Rex Robinson called the January 27, 2026, board meeting to order at 3:00 p.m. from the Rogers' Pharmacy conference room, 3705 N. Belt Highway, St. Joseph, MO.

Board members present: Rex Robinson, Tom Richmond, Dr. McMillen, Joe Elliott, and Karen Foley

Board members absent: Nancy Nash

Ad Hoc members/representatives: Debra Bradley and Ron Hook

Staff present: Latha Varghese and Deborah Borchers

- I. **Approval of Minutes:** The minutes of the December 2, 2025 were reviewed. Karen Foley moved to approve the minutes; Dr. McMillen seconded; motion carried.
- II. **Team Connect:** Anaidys Serrano Heredia (Ana), community health worker and medical assistant met the team and shared about her work and experience at Stuber Health Center.
- III. **Old Business:**
None
- IV. **New Business:**
 - a. **Operational Directors reports**

Financials

 - Deborah presented the financials for November and December. The clinic posted a net income of \$36,221.62 for the month of November. The clinic has a year to date income of \$98,694.00. For December, the clinic has a net income of \$9,756.12. The clinic had a year to date income of \$108,450.12. Karen Foley moved to accept the financials. Dr. McMillen seconded the motion. Financials filed for audit.
 - Deborah reviewed Westside's financials for November and December also. For the month of November, Westside had a year to date income of \$53,886.10. For December, Westside posted a year to date net income of \$11,982.07.

2026 MAR 2 - 2:27 PM

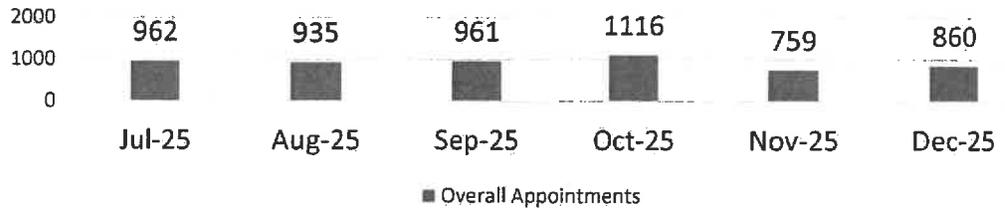
40370 2026

b. Executive Director Report

Clinic Statistic



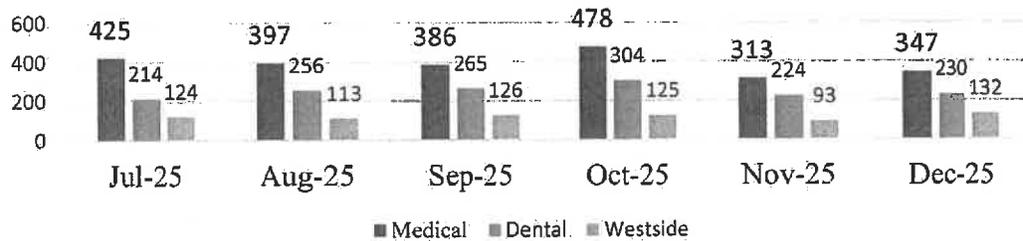
Overall Clinic Patient Appointemnts with Providers, Nurses, CHW, Diabetes Coordinator, Financial Assistance, and Health Coachings (July 2025-Dec 2025)



Overall Clinic Patient Appointments with Providers (July 2025-Dec 2025)



Appointments Seen By Providers In Medical, Dental, and Reproductive Health Service Clinic (July 2025-Dec 2025)



Staffing

- Staffing is adequate with the current census. Hiring for medical assistants and front desk personnel is on hold. The community health workers are cross-trained as medical assistants and front desk personnel, meeting the staffing needs.
- The clinic was closed on Jan 26 due to lack of heating in the building. Clients were rescheduled.

Contracts/Grants/Funding support

- The clinic is approved to receive funding of \$7,750 from the American Heart Association to implement initiatives to control hypertension, diabetes, and hyperlipidemia.
- We received notification that SHC is approved to receive the Show Me Healthy Women supplemental funding to improve breast and cervical cancer screening rates.

Projects/Collaborations

- We collaborated with Community Missions in providing mobile clinic services in December. Unfortunately, weather was challenging that we were not able to provide any service. We are collaborating with Pivotal-point Transitional Housing in Feb to provide women's health mobile clinic services.
- Deborah and Latha submitted the Title X year-end reports. Tara and Latha submitted the AmeriCares Roadmap report. Latha submitted the regularly required Show Me Healthy Women data for breast and cervical cancer screenings.
- Received donations of hygienic products from the Silver and Gold club luncheon event.

Meetings and Training

- SHC continues to have regular Medical, Westside, Dental, and overall clinic meetings.
- Latha attended the two-day retreat for Leadership Northwest, a regional leadership program.
- The team had the annual retreat on January 9, 2026. The sessions included strategic planning and poverty simulation, among other interactive events and presentation. The Word of Life church provided the event space free of cost.

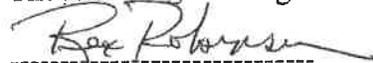
Marketing Strategies/Events

- The annual newsletters and donation tax letters have been sent to our donors.
- The Friends of Free Clinic will continue to fund Miuze Marketing for social media marketing support until the end of March. After that, further support will be based on re-evaluation.

Latha and Dr. McMillen shared that Mosaic is extending the Epic Community Connect EMR system for Stuber Health Center. Mosaic will cover the cost for initiation and maintenance fees along with the infrastructure needs. Latha has been meeting with Tanya Arthur, Chief Information Officer in discussions related to Epic EMR system. Mosaic is arranging a tour for SHC team, walkthrough, and demo of Epic EMR system in primary care setting on Feb 12, 2026. Following that, Latha will report to the Board.

The meeting adjourned at 4:20 PM.

The following next regular meeting: February 24, 2026.



Rex Robinson, President



Latha Varghese, Executive Director