

MINUTES
PLANNING COMMISSION
January 28, 2021
5:30 P.M. – VIA VIDEO CONFERENCE

CITY CLERK
2021 JAN 29 PM 1:32

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Lauren Catron	(29-12)	07/17/22
	Bob Bucher	(31-04)	06/15/23
	Donna Jean Boyer	(32-02)	07/22/23
	Reba Kendall	(56-07)	01/29/22
	Karen Quintana Planalp	(15-02)	08/04/24
	Josh Knight	(05-00)	08/05/23
	Ben Burtnett	(25-08)	02/12/23
	Allison Tschannen	(09-09)	07/15/24
MEMBERS ABSENT:	Tim Doyle	(08-05)	12/14/24
STAFF PRESENT:	Clint Thompson, Director, Planning & Development Ted Elo, Assistant City Attorney Jim Haake, Chief Building Official Zack Martin, City Planner Reed Schwartzkopf, City Engineer Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Kendall called the meeting to order at 5:30pm.

ROLL CALL: Quintana Planalp-present, Tschannen-present, Catron-present, Burtnett-present, Bucher-present, Doyle-absent, Knight-present, Kendall-present, Boyer-present. Quorum is present. Five members constitute a quorum.

Kendall entered Chapters 11, 26 and 31 of the Code of Ordinances into evidence.

Kendall read the rules of conduct.

Catron made a motion to approve the minutes of the December 17, 2020 meeting. Bucher seconded

VOTE: Quintana Planalp-yes, Tschannen-yes, Catron-yes, Burtnett-yes, Bucher-yes, Knight-yes, Kendall-yes, Boyer-yes
Ayes – 8, Nays – 0, Abstain – 0 Minutes approved.

UNFINISHED BUSINESS

NEW BUSINESS

ITEM #1 Election of Officers

Quintana Planalp made a motion to postpone. Catron seconded.

VOTE: Quintana Planalp-yes, Tschannen-no, Catron-no, Burtnett-no, Bucher-no, Knight-no, Kendall-no, Boyer-no

Ayes – 1, Nays – 7, Abstain – 0 Motion denied.

Bucher made a motion to name Kendall as Chairman. Catron seconded.

VOTE: Quintana Planalp-yes, Tschannen-yes, Catron-yes, Burtnett-yes, Bucher-yes, Knight-yes, Kendall-abstain, Boyer-yes

Ayes – 7, Nays – 0, Abstain – 1 Motion approved.

Burtnett made a motion to name Quintana Planalp as Vice Chair.

Bucher made a motion to name Tschannen as Vice Chair.

Kendall seconded Tschannen as Vice Chair.

There was discussion among Commissioners regarding length of time served on the Planning Commission by nominees.

VOTE: Quintana Planalp-no, Tschannen-abstain, Catron-yes, Burtnett-no, Bucher-yes, Knight-yes, Kendall-yes, Boyer-yes

Ayes – 5, Nays – 2, Abstain – 1 Motion to name Tschannen Vice Chair approved.

ITEM #2 Major Subdivision – A request for approval of a preliminary plat for a major commercial subdivision entitled L & L Subdivision at 2803 S 759 Highway, as requested by Bud Calloway.

Major subdivisions are forwarded to the City Council.

Staff recommendation: approval

Martin gave the staff report.

There was discussion among commission members and staff regarding the item.

Bud Calloway-225 Florence Road-spoke on behalf of the item.

No one spoke in opposition of the item.

Burnett made a motion to approve. Bucher seconded.

VOTE: Quintana Planalp-yes, Tschannen-yes, Catron-yes, Burnett-yes, Bucher-yes, Knight-yes, Kendall-yes, Boyer-yes
Ayes – 8, Nays – 0, Abstain – 0 Motion approved.

ITEM #3 Authorization to enter into a Subdivision Improvement Agreement - Approval of an application to waive the requirement of Section 26-70(a) and permit the applicant to enter into a subdivision improvement agreement for L & L Subdivision as provided in Section 26-71(a).
Approved or denied by the Planning Commission
Staff recommendation: approval

Martin gave the staff report.

Quintana Planalp made a motion to waive the requirement.

There was discussion among commission members and staff regarding the motion and the item.

Motion dies for lack of second.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Bucher made a motion to approve the requested item as presented in Agenda Item #3. Boyer seconded.

VOTE: Quintana Planalp-abstain, Tschannen-yes, Catron-yes, Burnett-yes, Bucher-yes, Knight-yes, Kendall-yes, Boyer-yes
Ayes – 7, Nays – 0, Abstain – 1 Motion approved.

ITEM #4 Amendments to Chapter 31 of the Municipal Code – Amendment to Section 31-203 and any and all other sections of Chapter 31 of the Code of Ordinances necessary to amend the language pertaining to floodplain management.
Ordinance amendments move on to City Council
Staff recommendation: approval

Martin gave the staff report.

Quintana Planalp requested the record show the Missouri Executive Order number is 98-03 rather than 98-03 as stated verbally.

There was discussion among commission members and staff regarding the item.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Boyer made a motion to approve the item. Bucher seconded.

**VOTE: Quintana Planalp-yes, Tschannen-yes, Catron-yes, Burtnett-yes, Bucher-yes, Knight-yes, Kendall-yes, Boyer-yes
Ayes – 8, Nays – 0, Abstain – 0 Motion approved.**

Martin gave a preview of items on February's agenda.

Discussion was held among commissioners and staff regarding projects that may come before the Planning Commission in the future.

Ken Reeder spoke during the public comment portion of the meeting regarding items on next month's agenda.

The meeting adjourned at 6:48pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
Planning Commission Members
Bryan Carter, Interim City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Brady McKinley, Civil Engineer
Mark Townsend, Technology Associate Director