

CITY COUNCIL WORK SESSION MINUTES

**February 2, 2026 – 4:00 p.m.
Fourth Floor Conference Room – City Hall**

A City Council work session was held to discuss adoption of Code Revisions with the Trades Board of Appeals, the FY25 Audit Review and the Survey Guided Action Plan Progress Report from Public Works.

Attending: Mayor John Josendale and Councilmembers Madison Davis, Jason Eslinger, Mike Grimm, Marty Novak, Kenton Randolph, Jeff Schomburg, Randy Schultz and Andy Trout.

Dawn Lanning, Assistant City Manager; Josh Emberton, City Attorney; Abe Forney, Public Works & Transportation Director; Jeff Atkins, Parks and Recreation Director; Amy Cohorst, Human Resources Director; Debra Bradley, Health Director; Nate Pare, Planning & Community Development Director; Nicole Poirier, Finance Director; Josh Royle, Technology Services Director; Jamey McVicker, Asst. Fire Chief; Phillip Leimbach, Chief Project Manager; Jende Smith, Deputy Director of Recreation; Rich Karleskint, Controller; Kitty Karr and Cindy McDermott, Accountants; Jessica Kozol, Communications & Community Engagement Manager; Ed Schilling, Multimedia Planner; Heidi Eggers, Business Liaison; Kaycee Garton, City Clerk; and Jacy Brooks, Executive Admin. Asst.

Mayor John Josendale called the meeting to order.

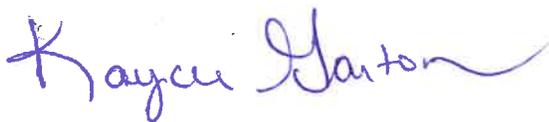
Nate Pare, Planning & Community Development Director, introduced Trades Board of Appeal members, Scott Gann and Gage Barton as well as Dale Reuter, Plans Review Coordinator and Joe Kmetz with GBA. Dale gave an update to Council regarding the process they took and the meetings they conducted with contractors and members of the community while considering updates to City Code regarding Building & Residential, Mechanical, Electrical, Fuel Gas, Plumbing, Property Maintenance, Existing Building, and Fire Codes.

Nicole Poirier, Finance Director, introduced Michael Keenan with Hood & Associates. Michael provided a PowerPoint presentation regarding the audit results and reported a clean audit.

Abe Forney, Public Works Director, gave an update on the following focus areas: Concrete Street Repairs & Overlay Program, Road AI, Multi-Department Drone Collaboration, City Hall Projects in preparation of 100-year anniversary, and wraps on City busses to advertise job openings.

Following comments and questions from the City Council, the meeting was adjourned.

The meeting adjourned at 4:55 p.m.



Minutes transcribed by Kaycee Garton, City Clerk.

CITY CLERK
2026 FEB -5 PM 1:50

**Report to
The Honorable Mayor and Members
of the City Council**

City of St. Joseph, Missouri



**Financial and Compliance Audit
For the year ended June 30, 2025**

**Hood & Associates
CPAs PC**

Hood & Associates

Certified Public Accountants

- Serving Missouri, Kansas, Oklahoma, and Texas
- Peer Review – We have been awarded the highest rating given as a result of our peer review.
- Member of-
 - American Institute of Certified Public Accountants (AICPA)
 - AICPA Government Audit Quality Center
 - AICPA Employee Benefit Plan Audit Quality Center
 - One (1) member of our governmental services audit team are members of the GFOA Special Review Committee
 - Licensed in Missouri, Kansas, Oklahoma, and Texas

Scope of Audit

- We were engaged to perform an audit of the City's basic financial statements, audit of the City's Police and Pension Fund, and the City's compliance over expenditures of federal awards (Single Audit) for the year ended June 30, 2025.

Management Responsibilities

- Management is responsible for:
 - The preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
 - Following laws and regulations.
 - Ensuring that financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements.
 - Selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America.

Our Responsibilities

- Conduct our audit in accordance with Generally Accepted Auditing Standards and Government Auditing Standards.
- Plan and perform our audit to obtain reasonable, not absolute, assurance that the basic financial statements are free of material misstatement.
- Report on internal controls over financial reporting and compliance with laws and regulations.

The Auditing Standards Board of the American Institute of Certified Public Accountants (AICPA) recommends that we communicate the following matters to the Governing Board:

City of St. Joseph, Missouri

Illegal Acts – None came to our attention as a result of performing our audit procedures.

Changes in Significant Accounting Policies –The City adopted Governmental Accounting Standards Board (GASB) Statement No. 104, *Disclosure of Certain Capital Assets*, effective for the fiscal year ending June 30, 2025. No other new accounting policies were adopted, and the application of existing policies was not changed during 2025.

No difficulties or disagreements with management.

Cooperation – Full access to books and records.

Financial and Compliance Audit addresses three basic questions:

Question	Answers
Are the financial statements free of material misstatement?	We have issued an unmodified opinion that the financial statements are fairly presented in all material respects.
Are internal controls over financial reporting adequately designed and operating effectively?	We did not identify any deficiencies in internal control that we consider to be material weaknesses.
Did the City of St. Joseph, Missouri comply, in all material respects, with the finance-related laws and regulations?	No material noncompliance was noted with the finance-related laws and regulations that govern the City's operations.

Other Management Letter Comments

Management Letter Comments – Contains suggestions for best practices and possible improvements in internal control noted in the conduct of the audit.

Current Year Comments

- Financial Policy and Procedure Review
- Cyber Security
- Future Accounting Pronouncements

Prior Year Comments

- Financial Policy and Procedures Review.
- Key Employees and Cross Training
- Future Accounting Pronouncements

Hood & Associates CPAs PC

**We appreciate the opportunity to serve as the
auditor for
the City of St. Joseph, Missouri**



ST. JOSEPH TRANSIT

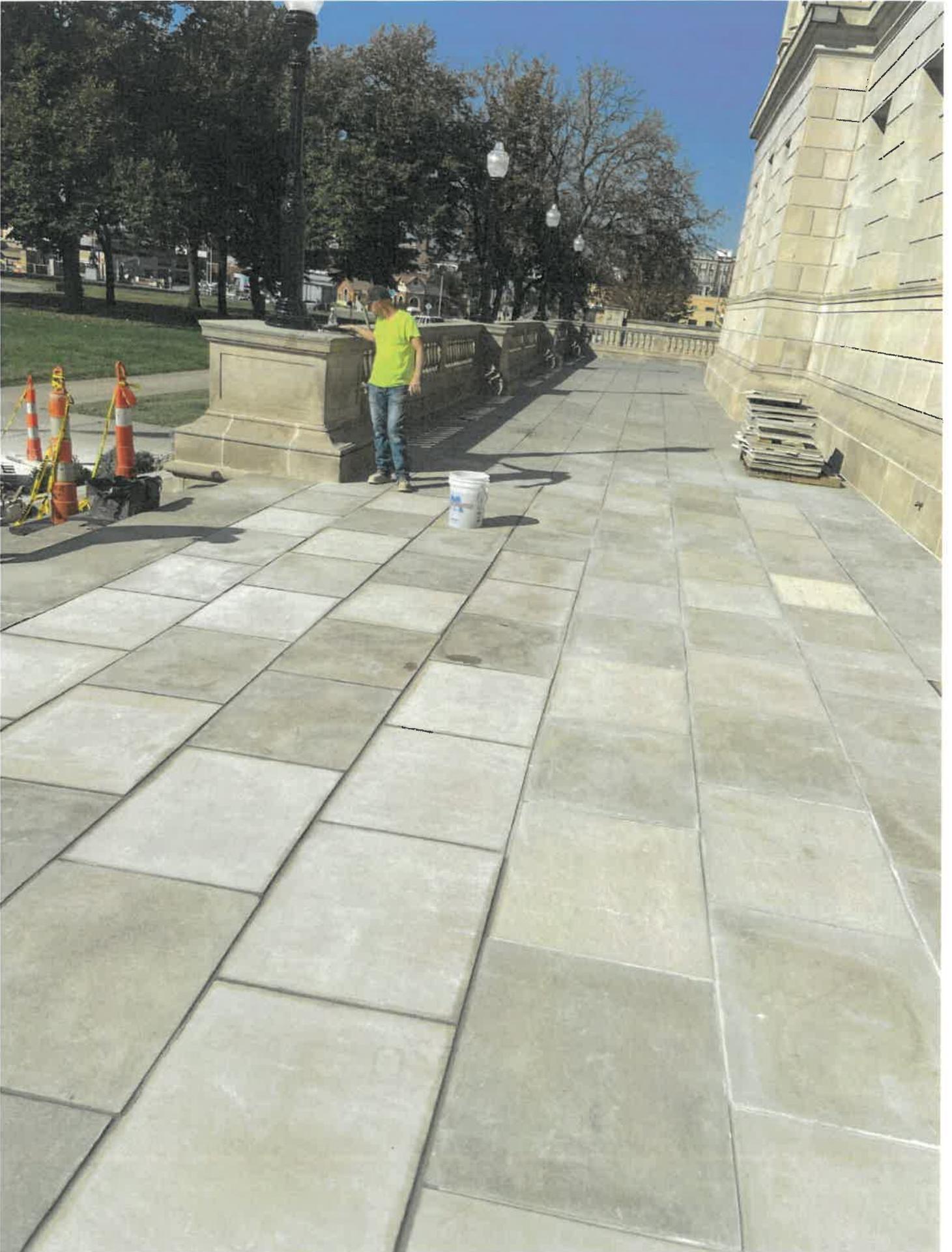
Join the City!



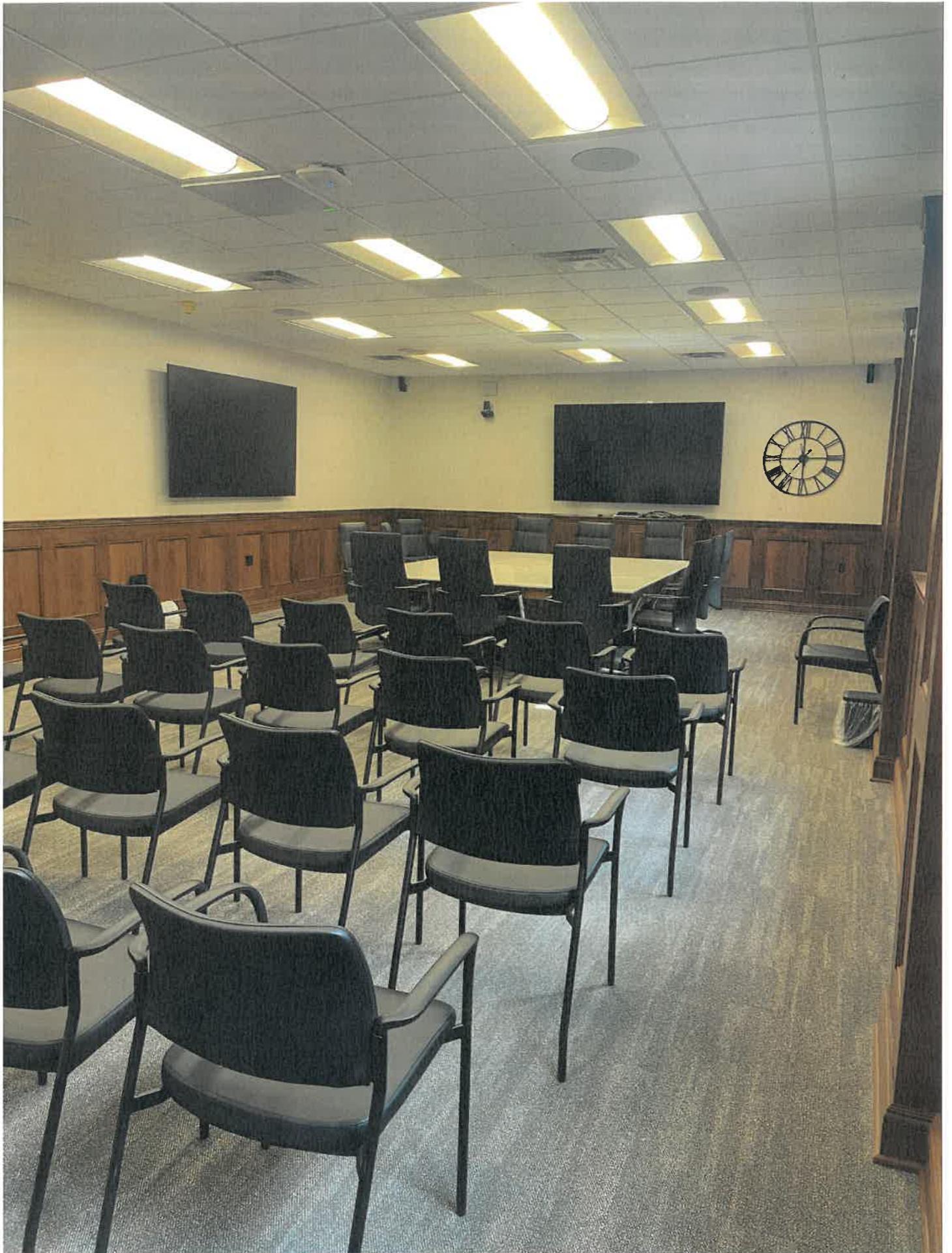
2055



City of
St. Joseph
Missouri
www.stjosephmo.gov
816-271-4670





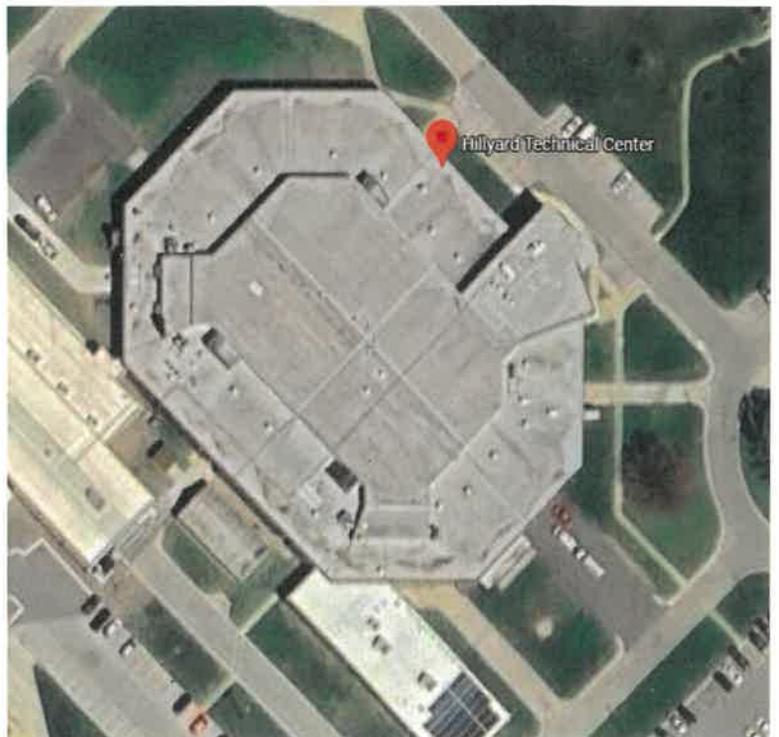
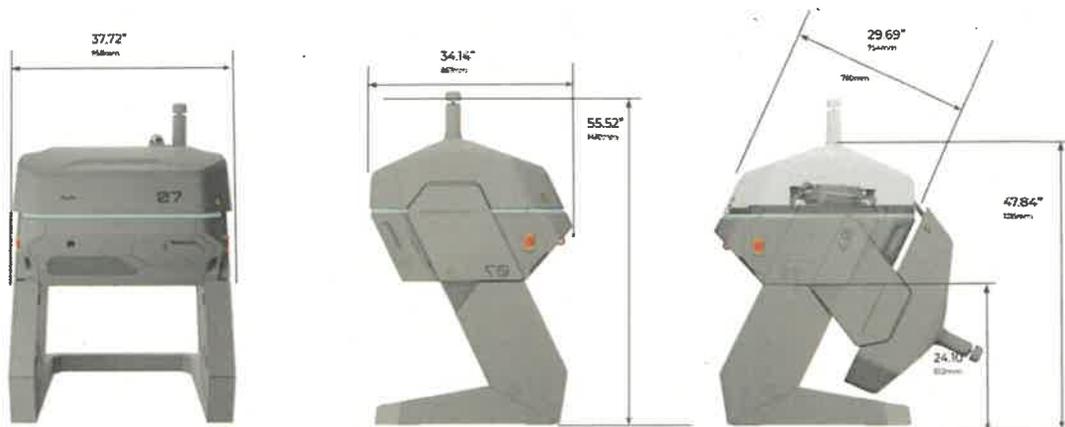


Drone Collaboration

Working with the Police Department, School District, Streets Department, and Transit, installation of these drones will take place in four to six weeks.

Once installation is complete, staff training will begin to ensure effective and compliant operation of the system.

Skydio Dock Dimensions

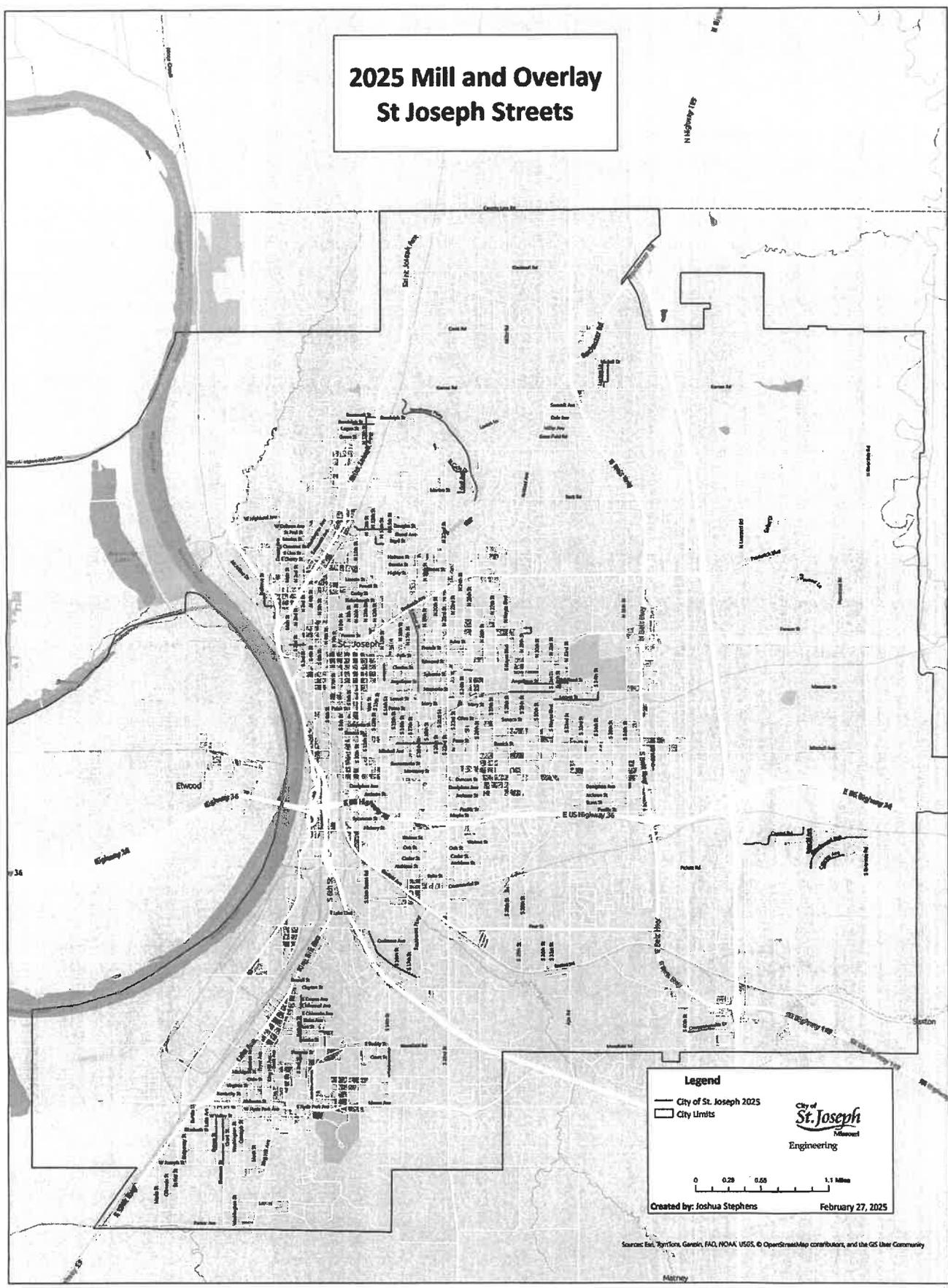








2025 Mill and Overlay St Joseph Streets



Legend

- City of St. Joseph 2025
- City Limits

City of St. Joseph
Missouri
Engineering

0 0.25 0.50 1.00 Miles

Created by: Joshua Stephens February 27, 2025

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