

**ROSECRANS MEMORIAL AVIATION BOARD MINUTES  
FEBRUARY 3, 2021 – 11:30 AM AIRPORT TERMINAL CONFERENCE ROOM**

<u>Name</u>	<u>Member's Term Attendance</u> (mtgs attended/mtgs absent 2021)	<u>End of Term</u>
<b>ROLL CALL:</b>		
Col Brian Diven	(1/0)	Pleasure of the Guard
Lute Atieh	(1/0)	April 20, 2023
Christel Gollnick	(0/1)	August 10, 2024
Michael Grimm	(1/0)	December 21, 2020
Colin Hoffman	(0/1)	August 29, 2021
Matt Hoskins	(0/1)	October 8, 2023
Larry Lee, Vice-Chair	(1/0)	April 10, 2022
Tracy Norcross	(1/0)	October 8, 2023
Greg Starkel, Chair	(1/0)	April 20, 2023

**STAFF PRESENT:** Abraham Forney, Airport General Manager  
Adam Freeman, Airport Operations Manager  
Roxanne Patton, Recording Administrator  
Laurie Thompson, Risk Manager

**GUESTS:** John Cox, Garver

**CALL TO ORDER**

The Aviation Board is called to order at 11:30am, February 3, 2021.  
Due to the ongoing COVID-19 pandemic, the Aviation Board meeting is conducted via ZOOM.

**WELCOME / INTRODUCTIONS / OTHERS IN ATTENDANCE**

All attendees were welcomed to the meeting.

**ITEM #1 – Approval of minutes**

Motion made by Member Norcross to approve the minutes from December 2, 2020 with Member Lee second the motion. Minutes were approved 6-Ayes.

**ITEM #2 – Airport Business**

The Box Culvert project is a total MCCA project paid by the military at 100%. The City assists in the construction management. Forty percent (40%) of the boxes are in place. Due to COVID-19 and box not on order, the project was shut down. The contractor MCON is not completely shut down.

Airshow is in the planning stage for May 1-2, 2021. The Air Show will be limited to 10,000 people each day (Saturday and Sunday) with social distancing and masking. The Thunderbirds will be the main attraction both days. More information to become available as final plans develop.

COVID: Airport has a maintenance staff member deployed to assist with the COVID vaccine.

**ITEM #3 - Military Updates**

The 180<sup>th</sup> Squadron has 30 members across the state assisting with the COVID vaccine. According with the Air Lift Wing there are roughly 150-200 assisting.

October 20, 2020 a ground-breaking was held for the Flight Simulator facility.

2021 MAR -2 PM 2:45  
CITY CLERK

(February 3, 2021, Airport Board meeting continued)

Simulator Building is scheduled for construction start March 1<sup>st</sup>.

**ITEM #4 – Action Items**

Runway 17/35 reconstruction project is under design. Approval of a 30% design and grants from MoDOT and MoANG (MCCA) will be necessary to proceed with the project. Col Diven will proceed with following up on the MCCA grant.

John Cox asked how funding is determined. Abe Forney stated it is usual for the Military to contribute 65% of the project cost, leaving 35% eligible from state funds. Local funding will be 10% of the 35%. A motion by Member Lee supporting an ordinance for the City Council to accept and approve the design and grants for the Runway 17/35 reconstruction project. Member Atieh seconded the motion. Motion passed.

**ITEM #5 – New Business**

No Business discussed

**ITEM #6 - Airport Tenants/Organization Activities**

A Request for Proposals (RFP) was published for new Diner management. No bids were received. A second RFP was published with two proposals. Interviews were done this week. A final agreement will be forthcoming.

Tuskegee Eagles are thankful with the support they receive from the airport.

Life Net is pleased in occupying the C-1 hangar.

Express Flight Inc (FBO) continues doing as well.

Several airport hangars are available for lease. Laurie Thompson, City Risk Manager asked why the loss in occupancy. Adam said the loss is due mostly to the aging of tenants in the community. John Cox said he has researched the national trend of prospective aging communities and find the younger generation is more into technology. Abe stated until this past year, hangar occupancy was approximately 90%. Rent prices are within reason because of all the amenities the airport offers for the tenants, i.e., snow removal.

**ITEM #7 - Capital Improvement Program -2019-2023**

Runway 17/35, the main runway is in the design stages. Airport Manager and MoANG continue discussions. Federal, Military, and local funding will be involved as well.

**ITEM #8 - Information Items**

Airport placed on Purple Wave Auction several aging pieces of equipment. Six (6) items were sold bringing in approximately \$50K.

**ITEM #9 – Other Business**

Board Members have contacted Airport Manager with recommendations to fill Member Grimm's place on the board. Airport Manager will submit those recommendations to the City Clerk.

**ITEM #10 - Public Comment**

No public comments

**ITEM #11- Adjourn**

Meeting adjourned at 12:06p.m.

(February 3, 2021, Airport Board meeting continued)

Minutes respectfully submitted,



Roxanne Patton, Administrative Assistant  
Rosecrans Memorial Airport