

MINUTES OF THE LAND BANK BOARD MEETING

Pursuant to notice, the Land Bank Board of the City of St. Joseph met, on Monday, February 23, 2026, at 1:00 p.m. in the 4th Floor Conference Room at City Hall.

	<u>Name</u>	<u>Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Term</u>
MEMBERS PRESENT:	Steve Briggs	(32-00)	8/26/26
	James Robinson	(28-04)	8/26/26
	Mary Kottenstette	(01-00)	1/20/30
	Mike Korte	(01-00)	12/31/29
	Sarah Weaver	(08-02)	1/8/28
	Robert Hedgecorth	(02-01)	9/23/27
	John Josendale, Ex Officio		

MEMBERS ABSENT: Scott Nelson, Ex Officio
[Vacancy]

STAFF PRESENT: Josh Emberton, City Attorney
Dawn Lanning, Assistant City Manager
Jacy Brooks, Executive Administrative Assistant

2026 FEB 26 PM 4:50
CITY CLERK

CALL TO ORDER - Briggs called the meeting to order at 1:01 p.m.

ROLL CALL - Robinson-Present, Korte-Present, Kottenstette-Present, Briggs-Present, Weaver-Present, Hedgecorth-Present, Josendale-Present
Quorum is present. Four members constitute a quorum.

NEW BUSINESS

Item #1: Briggs welcomed new Board members Kottenstette and Korte

Item #2: Approval of Minutes- Robinson made a motion to approve the minutes of the December 15, 2025, meeting. Weaver seconded.

VOTE: Robinson-yes, Korte-yes, Kottenstette-yes, Briggs-yes, Weaver-yes, Hedgecorth-yes
Ayes-6, Nays-0, Abstain-0. Minutes Approved.

Item #3: Demolitions / Bid Status

Emberton gave an update on the payments for the demolitions ordered.

Property at 713 Concord – demolished
Property at 923 North 9th – demolished
Property at 204 North 17th – demolished

Korte made a motion for payment on invoices. Hedgecorth seconded.

713 Concord - \$12,696.00

923 North 9th - \$13,399.00

Waiting for the invoice for 204 North 17th

Briggs gave an explanation to the new members on how the Board receives their funds and how they obtain the properties

VOTE: Robinson-yes, Korte-yes, Kottenstette-yes, Briggs-yes, Weaver-yes, Hedgecorth-yes
Ayes-6, Nays-0, Abstain-0. Motion carries.

Item #4: Audit Discussion

Emberton gave the report for the Sunshine Law Request for an audit on the Land Bank funds. Discussion was held between Board members about whether the Board is satisfied with the audit review the City had completed last month or if they'd want to pursue another audit. Board agreed to utilize the audit on the City.

Item #5: Remaining Fund Balance

Briggs reported that the remaining fund balance is approximately \$286,182 and is expected to decrease approximately \$30,000 with the additional demolitions waiting to be completed and invoiced for.

Item #6: Closed Session – Discussion concerning the potential sale of real estate –

Robinson made a motion to enter closed session; Weaver seconded.

VOTE: Robinson-yes, Korte-yes, Kottenstette-yes, Briggs-yes, Weaver-yes, Hedgecorth-yes
Ayes-6, Nays-0, Abstain-0. Meeting is closed at 1:21 p.m.

[Privileged and Confidential Closed Session re: the purchase and sale of real property.]

Robinson moved to end the closed session; Korte seconded.

VOTE: Robinson-yes, Korte-yes, Kottenstette-yes, Briggs-yes, Weaver-yes, Hedgecorth-yes
Ayes-6, Nays-0, Abstain-0. Meeting is reopened at 1:48p.m.

Meeting adjourned 1:51p.m.

Minutes respectfully submitted,
Jacy Brooks, Executive Administrative Assistant