



Social Welfare Board

Patee Market Health Center
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Linda Judah
Executive Director

James McMillen, MD
Medical Director

Deborah Borchers
Operations Director

Jeanie Hambrick
Office Manager/IT

Social Welfare Board Members

Robert Stuber, MD, President
Carol Burns
Daniel Kellogg
Nancy Nash
Rex Robinson
Tom Russell

Ad Hoc:
Ron Hook, Buchanan County
Commissioner

Bill McMurray, St. Joseph City
Mayor

FOFC Board Members

Jimmy Albright, President
Patty Ziesel, Treasurer
Kristie Arthur
Pam Brock
Merry Burtner
Karen Corder
Col. Kevin Echterling
Ashley Hess
Janet Kropp
Melissa Lawyer
Lisa Little
Gail McMillen
Roxanne Miller
Marsha Rosenthal
Toni Sawyer
Frank Sindelar
Deborah Weems, MD
John Wilson
Rachael Wilson

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Social Welfare Board Board of Directors Minutes April 27, 2021

Dr. Bob Stuber called the April 27, 2021 board meeting to order at 3:00 p.m. from Rogers Pharmacy's Conference room at 3705 N. Belt Highway, St. Joseph, MO

Board members present: Judge Kellogg, Dr. Stuber, Nancy Nash, Rex Robinson, Tom Russell, and Carol Burns.

Staff present: Linda Judah, Deborah Borchers and Dr. McMillen

I. Minutes: The minutes of the March 23, 2021 meeting were reviewed. Judge Kellogg moved to approve the minutes and Carol seconded the motion. Motion carried.

II. Old Business: Linda Judah reviewed the proposed statistical reports. The board decided the visit summary and referrals report should be produced annually, the trend analysis quarterly and each month the patient "seen vs. capacity" report. The board recommended adding the percent of capacity seen as well. The cumulative statistics report will be eliminated.

III. New Business: Director Reports:

1. Director of Operations-Deborah Borchers Financials

Deborah presented the financials for March 2021. Tom Russell moved to accept the financials. Nancy Nash seconded the motion. Financials were filed for audit.

The SWB has many bank accounts at various banks. Deborah recommended that we close five bank accounts with small balances and deposit the funds to the Commerce Bank Sweep account. The interest we are earning is less than the service charges on the accounts. In the past, the SWB did not pay service charges but all that has changed in recent years with changes to banking regulations. Carol Burns moved to consolidate the bank accounts as recommended. Rex Robinson seconded the motion. Motion carried.

2. Linda Judah, Executive Director's report follows:



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CITY CLERK

Personnel: Hired part-time RN; looking for nurse to replace Westside LPN who is scheduled to retire in Dec 2021. Dragon Speak has been arranged for Karen NP to assist with charting needs.

COVID-19:

- COVID-19 assessment station in building lobby continues
- Working with Project Finish Line
- Continued work with COVID HELPLINE line with Sosento through SWB's existing phone line continues
- Participating in NAFCC State Exec calls to stay up to date on funding opportunities.

Westside:

- **Awarded a grant from the Junior League; attended the presentation.**
- ARC – participating in monthly meetings.
- Managing the CQI plan
- Managing work plans for Title X program
- Facilitating monthly staff meetings
- Managing navigation grant through SMHW; attended SMHW monthly meeting
- Participated in the SMHW advisory board meeting
- Processed STD MOU with MO DHSS

Medical:

- Facilitated the medical and Quality Assurance meetings
- Participating in weekly MDR meetings
- Participated in the MO's Diabetes Council meeting
- Facilitated medical staff meeting
- Managing the Care Signal diabetic initiative...attending meetings
- Interface with Mosaic completed
- Patient satisfaction surveys...share information with the board
- Applied for NAFC's **2021 Continuity in Care Grant Program.**

Agency as whole:

- Gave new City Manager tour of the SWB.
- Ron Hook, County commissioner picked up expired meds
- Issuing weekly clinic news publication to staff;
- Issuing the Clinic Beat
- Trauma Informed Care project- continues...
- Received notice of being granted the Thanksgiving Fund
- Participating in the State Exec monthly meetings for NAFCC
- Recognized dental assistants, hygienist, administrative assistants and volunteers.
- LACIE is in the process of sharing a Health Information Network Platform with the Tiger Institute from the University of Missouri. This will assist LACIE to

minimize any future cost increases and at the same time provide service that is more efficient to participants.

- Latha is implementing a study to evaluate the efficacy of Trauma Screening, Brief intervention and referral to treatment compared to the usual care on trauma impact among the low socioeconomic status, uninsured adults in the primary care setting.
- 3/24 met with Dr. Laney, CEO/President at Mosaic Life Care
- NCQA party
- Interview with News-Press now for Doctor's Day

Dental:

- CDBG application for the 21-22 fiscal year submitted; \$83,000 recommended
- Met with Dr. Barzee to review outcomes.

FOFC: Working with Emily Bauman on FOFC funded social media campaign; BOD's working on LifeChangers fundraiser.

Initiatives: MAFCC- wrote Americares grant on behalf of the Association

IV Operations:

COVID Updates:

Agency Budget: Deborah reviewed the proposed 2021-22 budget with the board, highlighting areas of change. Nancy moved to accept the budget as presented and Rex seconded the motion. A 2% pay increase was included in the 2021-22 budget for employees. Employees did not receive a pay increase in FY 2020-21. Judge Kellogg moved to authorize the 2% pay increase for employees as contained in the FY 2021-22 budget. Tom Russell seconded the motion. Motion carried.

Nancy Nash moved to approve the Social Welfare Board 2021-22 budget as presented. Rex Robinsons seconded the motion. Motion carried.

Agency server: Contained in the proposed 2021-22 budget, is a proposal to enter into an operating lease with Midwest Data, which provides IT support for the Social Welfare Board. There are two proposals. The first proposal has the SWB purchasing two servers and Midwest Data providing IT support. The cost of the servers is approximately \$22,000. The cost would be \$1,763 per month. The second proposal provides for the SWB to lease the servers from Midwest Data. They would provide IT support. The cost would be \$2,091.00 per month, which reflects the non-profit discount. After much consideration, Linda and Deborah recommended the second proposal. Judge Kellogg moved to authorize the SWB to enter into a contract with Midwest Data to lease the servers and provide IT support. Tom Russell seconded the motion. Motion carried.

Deborah presented the monthly stats as follows:
Statistics for March:

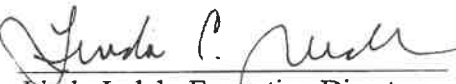
March Statistics	Mar 2020	Mar 2021	Variance
Total Patient visits for rolling year	14,936	11,697	21.7% decrease
Prescriptions	2,770	1,607	42.0% decrease
Number of medical visits	8,566	7,033	17.9% decrease
Number of dental/hygienist visits	3,600	3,057	15.1% decrease

IV. Clinic updates: See Director's notes above.

Meeting adjourned at 4:39 p.m.

Next board meeting scheduled May 25, 2021


 Dr. Robert Stuber, President


 Linda Judah, Executive Director