

DOWNTOWN REVIEW BOARD
August 4, 2021
5:30 P.M.
1100 Frederick, Council Chamber, City Hall

CITY CLERK
AUG -5 AM 10:17

MINUTES

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Sara Markt	(03-00)	07/27/23
	Dana Massin	(08-00)	02/11/22
	Laura Wyeth	(04-00)	11/25/22
	Rebecca Thacker	(07-01)	02/25/22
	Michael Olinger	(03-00)	03/09/23
MEMBERS ABSENT:	Lonnie Bass	(03-03)	08/31/21
	Cristin Coffman	(07-02)	05/21/24
	Jackson Connors	(03-03)	09/23/22
	Andrew Montee	(05-04)	03/22/22
STAFF PRESENT:	Ted Elo, Assistant City Attorney Zack Martin, City Planner Rebecca Shipp, Executive Administrative Assistant		

Massin called the meeting to order at 5:30pm.

Massin read the rules of conduct.

ROLL CALL: Markt-present, Bass-absent, Olinger-present, Wyeth-present, Thacker-present, Massin-present, Coffman-absent, Montee-absent, Connors-absent
Quorum is present. Five members constitute a quorum.

APPROVAL OF MINUTES – July 14, 2021

Markt made a motion to approve the minutes. Thacker seconded.

VOTE: Markt-yes, Olinger-yes, Wyeth-yes, Thacker-yes, Massin-yes
Ayes – 5, Nays – 0, Abstain -0. Minutes approved.

Martin stated there were no adjustments or postponements to the agenda.

Item 1 Certificate of Appropriateness – A request for approval of a Certificate of Appropriateness to install an 87”x40” entry door, a 12’x8’ garage door with driveway on the property located at 502 Felix as requested by Cole Woodbury.

Martin gave the staff report.

There was discussion among the board members and staff regarding the item.

Minutes of the Downtown Review Board
August 4, 2021

Public hearing portion of the meeting opened.

Cole Woodbury – 1911 Pacific – spoke on behalf of the item.

No one spoke in opposition to the item.

Public hearing portion of the meeting closed.

Discussion was held between board members and the applicant regarding the item.

Thacker made a motion to approve the request. Olinger seconded.

**VOTE: Markt=yes, Olinger=yes, Wyeth=yes, Thacker=yes, Massin=yes
Ayes – 5, Nays – 0, Abstain -0. Motion approved.**

Olinger made a motion to adjourn. Wyeth seconded.

The meeting was adjourned at 5:37 p.m.

Minutes respectfully submitted by Rebecca Shipp