

CITY CLERK

2021 SEP 28 AM 8:42

Minutes of the Meeting of the Housing Authority
of the City of St. Joseph

A meeting of the Housing Authority Board of Commissioners was held on August 26, 2021, at 4: 00p.m at 2902 So. 36th Street. This was a virtual zoom meeting.

The meeting began with a roll call, in attendance were the following;

Commissioners: Sally Pike, Mike Barnes, Robin Kilgore, and Larry Douglas

Absent: Commissioner Jason Eslinger

Staff: Jeff Penland, Leslie McQueen, and Vicki Rowland

The minutes from the June 17, 2021, meeting were approved.

NEW BUSINESS

Resolution #956

Resolution to change the coverage on our Crime Policy with Travelers Insurance effective August 30, 2021.

Commissioner Sally Pike made motion to approve Resolution #956, Commissioner Robin Kilgore seconded the motion and the following vote was recorded;

Ayes: Commissioners Sally Pike, Mike Barnes, Robin Kilgore, and Larry Douglas

Nays: None

Abstentions: None

Resolution #957

Resolution approving the Check Signing Policy for the Housing Authority of the City of St. Joseph, that the Housing Authority of St. Joseph that identifies those people who are authorized to sign and issue checks on its behalf. The purpose of

this policy is to update instructions to depositories so that there is clear understanding regarding this important matter and to implement appropriate internal controls over our financial matters.

The Release, Indemnification and Hold Harmless Agreement with Nodaway Valley Bank was also discussed. According to the Policy, the St. Joseph Housing Authority agrees, understands and acknowledges that Nodaway Valley Bank will not monitor, screen, inspect or review any items tied to or from the St. Joseph Housing Authority accounts for a two (2) signature requirement.

Commissioner Sally Pike made motion to approve Resolution #957 and the approval for Jeff to sign The Release, Indemnification, and Hold Harmless Agreement with Nodaway Valley Bank, Commissioner Mike Barnes seconded the motion and the following vote was recorded;

Ayes: Commissioners Sally Pike, Mike Barnes, Robin Kilgore and Larry Douglas

Nays: None

Abstentions: None

Resolution #958

Resolution approving the Policy for Payment of Utility Reimbursement Checks to a quarterly basis or a total of \$45.00 for the Voucher Program and Pleasant Heights.

Commissioner Sally Pike made motion to approve Resolution #958, Commissioner Robin Kilgore seconded the motion and the following vote was recorded;

Ayes: Commissioners Sally Pike, Mike Barnes, Robin Kilgore and Larry Douglas

Nays: None

Abstentions: None

Resolution #959

Resolution accepting the Capital Fund Project for the Main Office renovations from Lee Grover Construction in the amount of \$69,035.00.

Commissioner Sally Pike made motion to approve Resolution #959, Commissioner Robin Kilgore seconded the motion and the following vote was recorded;

Ayes: Commissioners Sally Pike, Mike Barnes, Robin Kilgore and Larry Douglas

Nays: None

Abstentions: None

Jeff reviewed the Financial Statements for the Voucher and Low Rent Programs.

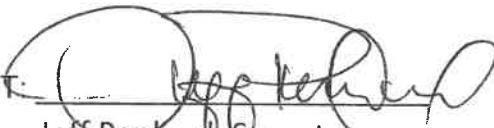
Commissioner Sally Pike discussed the term expiration dates of several Board Members. Jeff will contact the City of St. Joseph regarding the expiration of term dates.

There was no further business to discuss, Commissioner Sally Pike made motion to adjourn and the meeting was adjourned.



Mike Barnes, Chairman of the Board

ATTEST:


Jeff Penland, Secretary