

MINUTES
 ADMINISTRATIVE VIOLATION REVIEW BOARD
 September 20, 2023
 2:00 P.M. Regular Meeting
 1100 Frederick
 4th Floor Conference Room – City Hall

2024 JAN 30 PM 12:45

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs. attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Don Daffron	(23-00)	04/29/26
	Amy Drake	(05-02)	10/03/27
	Jason Eslinger	(19-03)	05/27/24
MEMBERS ABSENT:	Doug Brownfield	(05-03)	04/29/23
	Mary Kottenstette	(22-04)	04/29/25
STAFF PRESENT:	Juston Carr, Property Maintenance Manager Sheri Whetstine, Property Maintenance Inspector Felicia Stocking, Property Maintenance Inspector Peggy Shaw, Recording Secretary		

Call to Order – Eslinger called the meeting to order at 1:57pm.

Roll Call: Brownfield -absent, Daffron-present, Drake-present Eslinger-present, Kottenstette-absent.

Quorum is present. Three members constitute a quorum.

Approval of minutes - Eslinger made a motion to approve the minutes of the August 16, 2023 meeting. Daffron seconded.

VOTE: Daffron-yes, Drake-yes, Eslinger-yes.
Ayes – 3, Nays – 0, Abstain – 0. Minutes approved.

OLD BUSINESS - none

NEW BUSINESS

ITEM A Case Number AP24-26115 – A request for review of administrative penalty in the amount of \$100 by Sarah Davis for violation 15-26 – Nuisance defined or declared – Weeds and Rank Growth of Vegetation on the property located at 3901 S 31st Street.

Discussion was held between Davis, Staff and Board regarding the request.

Daffron made a motion to enforce the violation penalty. Drake seconded.

VOTE: Daffron-yes, Drake-yes, Eslinger-yes
Ayes – 3, Nays – 0, Abstain – 0. Motion approved.

ITEM B **Case Number AP24-26156** – A request for review of administrative penalty in the amount of \$200 by Ajitkumar Upadhyaya, 231 Windsor Way, Panama City Beach, FL for violation of Nuisance defined or declared – Weeds and Rank Growth of Vegetation on the property located at Country Lane, St Joseph, MO.

No action taken by the Board.

ITEM C **Case Number AP24-26173** – A request for review of administrative penalty in the amount of \$100 by Morgan Witty for violation 15-26 - Nuisance defined or declared – Weeds and Rank Growth of Vegetation on the property located at 2327 S 11th Street.

ITEM D **Case Number AP24-26172** – A request for review of administrative penalty in the amount of \$100 by Morgan Witty for violation 15-25 – Nuisance defined or declared – Trash and Debris on the property located at 2327 S 11th Street.

Discussion was held between Staff and Board regarding both requests.

Daffron made a motion to uphold both penalties. Drake seconded.

VOTE: Daffron-yes, Drake-yes, Eslinger-yes.
Ayes – 3, Nays – 0, Abstain – 0. Motion approved.

Meeting adjourned.

Minutes respectfully submitted,

Rebecca Shipp p.p. Peggy Shaw

cc: Paula Heyde, City Clerk
 Clint Thompson, Planning & Development Director
 Juston Carr, Property Maintenance Manager