



# Social Welfare Board

Patee Market Health Center  
904 South 10<sup>th</sup> Street, Ste. A  
St. Joseph, MO 64503

Main 816-233-5188  
Fax 816-233-5296

Linda Judah  
Executive Director

James McMillen, MD  
Medical Director

Deborah Borchers  
Operations Director

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

## Social Welfare Board Board of Directors Minutes September 28, 2021

### Social Welfare Board Members

Robert Stuber, MD, President  
Carol Burns  
Dan Kellogg  
Nancy Nash  
Rex Robinson  
Tom Russell

Dr. Robert Stuber called the September 28, 2021 board meeting to order at 3:04 p.m. from the Rogers' Pharmacy conference room at 3705 N. Belt Highway, St. Joseph, MO.

Board members present: Dr. Stuber, Nancy Nash, Rex Robinson, Tom Russell, Judge Kellogg, and Carol Burns. Ad Hoc: Commissioner Ron Hook

Staff present: Linda Judah, Deborah Borchers and Dr. McMillen

Ad Hoc:  
Ron Hook, Buchanan County  
Commissioner  
Bill McMurray, St. Joseph City  
Mayor

**I. Minutes:** The minutes of the August 24, 2021 meeting were reviewed. Judge Kellogg moved to approve the minutes and Carol seconded the motion. Motion carried.

**II. Old Business:** None

**III. New Business: Director Reports:**

### FOFC Board Members

Dr. Jimmy Albright, President  
Patty Ziesel, Treasurer  
Kristie Arthur  
Pam Brock  
Karen Corder  
Col. Kevin Echterling  
Taira Garvey  
Ashley Hess  
Janet Kropp  
Melissa Lawyer  
Lisa Little  
Gail McMillen  
Roxanne Miller  
Denise Moore  
Carol Robb  
Toni Sawyer  
Frank Sindelar  
Jennifer Soper  
Mark Struthers  
Deborah Weems, MD  
John Wilson

1. **Director of Operations-Deborah Borchers  
Financials**

Deborah presented the financials for August 2021. Carol moved to accept the financials. Rex seconded the motion. Financials were filed for audit.

Revised 2021-2022 Budget : A revised 2021-2022 budget was presented detailing changes, which have occurred since the original budget was approved by the board in March. Salary expense has increased due to changes in the staffing model. The changes were necessitated due to the labor shortage. As a result of the increase in salary expense, changes needed to be made to payroll taxes and pension expense. We also received notice two weeks ago that MD Rhythm was increasing their fees effective January 1. This change was made to the budget. Discussion followed. Judge Kellogg moved to accept the Revised 2021-2022 budget as submitted. Tom Russell seconded the motion. Motion carried.

County Budget Submission: The County Commission has requested the Social Welfare Board submit our annual budget request for 2021-2022. We included a request for a 3% increase in funding. Discussion followed. Judge Kellogg moved to submit the 2021-2022 County budget request with a 5% increase in funding. Carol Burns seconded the motion. Motion carried.

2. Linda Judah, Executive Director's report follows:



Recognized by the NCQA for our quality of patient care.

**Personnel:** The agency is now 100% staffed.

**COVID-19:** The contract for COVID related expenses was signed this date with CDBG for the amount of \$15,000. Work also continues with Americares and Project Finish Line with two grant initiatives around vaccine hesitancy. The clinic continues to use the COVID HELPLINE with Sostento through SWB's existing phone line continues.

**Westside:** The SMHW audit has been completed with no adverse findings. Arrangements are being made for the new staff to receive SMHW and WiseWoman training. Linda continues to participate in monthly ARC meetings. She and her team continue their work with Aspen Media to develop an APP for Westside to be used by prospective users of the Title X program. Other work being done for Westside: Managing work plans for Title X program; Facilitating monthly staff meetings; Managing navigation grant through SMHW; attending SMHW monthly meeting. The clinic was chosen to work with a consultant paid by SMHW to evaluate work flows in an effort to increase early cancer detection screenings.

**Medical:** Ongoing facilitation of the medical and Quality Assurance meetings;  
Participating in weekly MDR meetings;  
Developing NCQA scorecard with NP around NCQA's core measures: Access, care coordination, risk stratification, clinical quality measures, resource stewardship and patient experience.  
Managing the Care Signal diabetic initiative, ..attending meetings  
Received \$1,000 from the Buchanan County Medical Society

**Agency as whole:** Issuing weekly clinic news publication to staff;  
Issuing the Clinic Beat;  
Trauma Informed Care project- continues...  
Messick foundation request funded;  
Exec monthly meetings for NAFCC

**Dental:** Awarded \$1000 from the Missouri Dental Association.

**FOFC:** Working with Dr. Albright on staff retreat.

**Initiatives:** MAFCC- Americares initiative regarding Vaccine hesitancy – concluding year 1 and will submit request for year 2. Beginning year 4 with the Roadmap to Health Equity. Objective to establish a nationwide quality data infrastructure to systemically report quality measures for FCC's.

#### **IV Operations:**

**Strategic Plan:** Linda provide the board with an update to the staff retreat, which is scheduled for October 15, 2021 at EmpowerU. Linda has asked all staff and board to complete a questionnaire listing what three wishes do they have for the clinic and what three priorities do

they think we should focus on for the next two years? The Board retreat is scheduled for November 16 at Rogers (8–11) to develop the agency’s strategic plan.

**Policy considerations:** Linda and Deborah presented proposed policy regarding mandatory vaccines; meals/breaks and overtime. Much discussion took place about mandating vaccines. Judge Kellogg moved to table the decision until more information could be supplied testing parameters, costs of tests and information about the effects on pregnancy and child bearing. Tom seconded the motion and it carried.

- Linda presented policy with regard to meals and breaks. Judge moved to approve and Nancy seconded the motion. . . motion carried.
- Linda presented policy about overtime. Tom moved to approve with noted change of removing one-week notice; Judge Kellogg seconded the motion. Motion carried.

**Board positions:**All Board members stated they would recommit to another term. Judge Kellogg suggested creating a schedule whereby a County and City appointee would go off together in subsequent years in an effort to avoid all terms expiring within the same year. Linda will work on a plan to present to the board.

**Insurance:** The Board will remain with MOPERM for general liability; Accident Fund for worker’s compensation insurance and will continue to seek bids for cyber security as effective January 1, 2022 MOPERM is discontinuing this coverage.

Miranda Akers, NP is planning a Giving Hope Fundraiser for November 13, 2021 at Bartlett Park to benefit the Social Welfare Board’s patient relief fund.

Deborah presented the monthly stats as follows

**MEDICAL CLINIC**

August				
Scheduled	Total Seen	Capacity	Average Seen Per Day	% Capacity
627	443	646	8.7	70.6%

**WESTSIDE CLINIC**

AUGUST 2021				
Scheduled	Total Seen	Capacity	Average Seen Per Day	% Capacity
292	187	320	9.2	57.2%

**DENTAL CLINIC**

August 2021				
Scheduled	Total Seen	Capacity	Average Seen Per Day	% Capacity
311	234	309	9.3	72.2%

**MEDICAL CLINIC**

July-2021				
Scheduled	Total Seen	Capacity	Average Seen Per Day	% Capacity
595	417	590	8.9	66.1%

**WESTSIDE CLINIC**


July-2021				
Scheduled	Total Seen	Capacity	Average Seen Per Day	% Capacity
289	202	298	10.6	68.8%

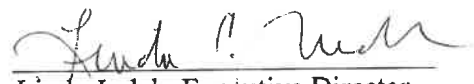
**DENTAL CLINIC**

July-2021				
Scheduled	Total Seen	Capacity	Average Seen Per Day	% Capacity
256	187	234	6	79.7%

IV. Clinic updates: See Director's notes above.  
Meeting adjourned at 4:30 p.m.

Next board meeting scheduled October 26, 2021

  
Dr. Robert Stuber, President

  
Linda Judah, Executive Director