

Parks and Recreation Board
November 18, 2021 – 4:00 p.m.
Parks, Recreation & Civic Facilities, 1920 Grand Avenue

CITY CLERK

2021 NOV 24 AM 8:27

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current</u> <u>Term of Office</u>
MEMBERS PRESENT:	Heim, Michael	(20-7)	02/03/24
	Lanham, Annette	(16-1)	02/03/25
	Luedtke, Patti	(14-0)	08/31/25
	Montegna, Eric	(4-1)	06/28/26
	Nelson, Pam	(24-3)	02/03/24
	Nelson, Scott	(13-2)	07/27/25
MEMBERS ABSENT :	Clark, Chris	(16-11)	02/11/24
	Mooney, Scott	(3-2)	06/28/26
	Supple-Bish, Mary	(21-6)	02/03/24
STAFF PRESENT:	Jeff Atkins, Assistant Director Parks, Recreation & Civic Facilities		
	Jessica Oshel, Special Events & Communication Coordinator		

Call to Order.

Chairman Chris Clark was absent. Scott Nelson called the meeting to order at 4:05pm.

ITEM #2 - Approval of minutes

October minutes approved

ITEM #3 – Updates:

- a. Park Tax Project – List of projects has been fully established with dates. A contract is with the bonding agent. Ordinance will be ready to start after 1st of the year. Tax will begin January 1, will begin receiving funds in March. We have begun obtaining quotes, bids, etc. and getting Ordinances or Resolutions ready and processed so we can begin receiving equipment at the end of March.
Scott Nelson – Do we have concerns with the supply chain issues.
Jeff Atkins – We have been taking time issues into consideration. Right now we know that construction materials have been taking 8 to 10 months to receive.
- b. River Bluff Trails Park Update – Nomad is back in town and continuing to develop and constructing new trails. The best time for them is late fall and winter without the obstruction of foliage. This makes their job easier. They are utilizing a lot of the natural terrain. Begin working with Nomad regarding signage. Nomad wants us to begin holding events even though the trails are not complete. This will help the trails become better established.
- c. Holiday Lighting Updates - All lights and displays should be up by the end of the week. Maintenance crews have 4 locations that they are responsible for installing lights and displays:
 1. Friday, November 26, 6pm Holiday Park at Krug Park will be officially opened for the 41st year. Holiday Park began December 5, 1981. Cherry Mash will be back this year along with collections. (Showed video of a reporter working in the Cherry Mash plant – Cherry Mash is 100 years old.)
 2. Friday, November 26, 7pm South Pole at Hyde Park will officially be opened.
 3. Saturday, November 27, Downtown at Felix Street Square we be conducting lighting ceremonies.
 4. Tree at Lake & Illinois will be lighted, but no official lighting ceremony.

- d. Corby Pond Update – Work is continuing. The depth in areas will be around 10 feet when completed. Making some headway with excavating and hauling. They have part of the shoreline wall installed. There will be 3 outflow pipes, which will divert stormwater to the pond instead of directly to the sewer. Fountains are being donated. Looking at 2 floating docks located in the east end of the pond and the other where the old dock was located. Not sure what type covered or not covered.
- d. Horace Mann Update – They are close to completion. New roof, guttering, downspouts, interior and exterior painting. The HVAC system converted to forced air for the gym. This will be independent from the current boiler for the rest of the building. In process of replacing old gym floor and installing a new floor. The stage area floor will be refinished. This should all be complete by the end of the year.
- e. Potential Riverfront Zipline – staff has been in brief talks with companies that construct and operate ziplines. Nothing formal at this point.
- f. Disc Golf Course Discussion – Disc Golf Club has the funds to build a new youth course (9 hole) at Bartlett Park around the little league field. This should not prevent play at the ball field. This has been approved by Council. This is not the one we have as part of the Park Tax.

ITEM #3 – Upcoming Events

- a. Turkey Hunt in the parks will conclude this weekend. A winner will be selected on Monday. HyVee donated a family-sized Thanksgiving meal with turkey, two sides, rolls, and pie.
- b. Holiday Park and South Pole Light Ceremonies will be on November 26th at 6:00 PM and 7:00 pm. Downtown at Felix Street Square ceremony will be Saturday, November 27.
- c. Mayor’s Children’s Christmas Party – December 11, 10-noon at Bode Ice Arena. Each child will receive a free goody bag, shirt, candy, and a meal. There will be an ice-skating show by the St. Joseph Figure Skating Association and free public skating to follow until noon. Santa will also be present.
- d. Letters from Santa – Children who include their name and address in their letter to Santa at Holiday Park will receive a customized letter by mail. This will run until the week before Christmas.

ITEM #4 –Open Discussion

- a. 13th Street Bridge – bridge will be closed beginning Monday. The parkway will be closed. The next bridges will be 11th Street, 22nd Street, and NE Parkway over Gene Field.
- b. 10th & Powell Gazebo – volunteer group from Downtown Rotary club painted the gazebo and planted a few trees.
- c. Annette Lanham – Motion to not hold a meeting in December. Approved by majority vote. All members will be notified.
- d. Jeff Atkins – we are planning on moving the meeting around to various park facilities after the first of the year.
- e. Jeff Atkins – pedestrian bridge connecting between the River Bluff Trails to Wyeth Hill bluffs – 300 feet long is under construction.
- f. Annette Lanham – King Hill Outlook bridge – can it be accessed by cars. Jeff responded it will remain closed to cars until bridge is complete.

ITEM #5 –Public Comment

No public comments

ITEM #6 - Adjourn

A motion to adjourn meeting, seconded. The meeting was adjourned at 4:48 pm.

No meeting will be held in December. Annette Lanham made a motion to not have a meeting in December. The motion was approved by majority vote of members (5 approved the motion)

Next meeting is scheduled for **Thursday, January 20, 2022, 4:00pm** at Parks, Recreation & Civic Facilities office, 1920 Grand Avenue.

Minutes respectfully submitted,
Lori Frederick, Executive Administrative Assistant