

MINUTES
 PLANNING COMMISSION
 December 16, 2021
 5:30 P.M. Regular Meeting
 Council Chambers – City Hall

CITY CLERK
 2021 DEC 20 AM 8:56

| | <u>Name</u> | <u>Members' Term Attendance</u> (mtgs. attended-mtgs absent) | <u>End of Current Term of Office</u> |
|-------------------------|--|---|--------------------------------------|
| MEMBERS PRESENT: | Bob Bucher | (34-04) | 06/15/23 |
| | Houston Roberts | (05-00) | 08/04/24 |
| | Donna Jean Boyer | (41-03) | 07/22/23 |
| | Reba Kendall | (65-08) | 01/29/22 |
| | Tim Doyle | (17-06) | 12/14/24 |
| | Josh Knight | (11-04) | 08/05/23 |
| | Allison Tschannen | (17-11) | 07/15/24 |
| MEMBERS ABSENT: | Ben Burtnett | (33-10) | 02/12/23 |
| | Lauren Catron | (33-18) | 07/17/22 |
| STAFF PRESENT: | Zack Martin, City Planner | | |
| | Ted Elo, Assistant City Attorney | | |
| | Brady McKinley, Public Works Assistant Director | | |
| | Rebecca Shipp, Executive Administrative Assistance | | |

Call to Order –Kendall called the meeting to order at 5:30pm.

ROLL CALL: Roberts-present, Tschannen-present, Catron-absent, Burtnett-absent, Bucher-present, Doyle-present, Knight-present, Kendall-present Boyer-absent. Quorum is present. Five members constitute a quorum.

Kendall entered Chapters 11, 26 and 31 of the Code of Ordinances into evidence. Kendall read the rules of conduct.

Boyer joined the meeting.

Martin informed Commission there were no adjustments or postponements to the agenda.

Doyle made a motion to approve the minutes of the November 18, 2021 meeting. Roberts seconded.

VOTE: Roberts-yes, Tschannen – yes, Bucher-yes, Doyle – yes, Knight – yes, Kendall – yes, Boyer – yes.

Ayes – 7, Nays – 0, Abstain – 0 Minutes approved.

OLD BUSINESS

None

NEW BUSINESS

ITEM #1 Major Subdivision – A request for approval of a preliminary plat for a major subdivision entitled Easton Industrial Subdivision located at 5101 and 5001 Easton Road, as requested by Todd Morris on behalf of Crete Homes LLC.

Major subdivisions are forwarded to the City Council.

Staff recommendation: approval

Martin gave the staff report.

Kendall opened the item for public comment.

No one spoke in favor of the item.

No one spoke in opposition to the item.

Kendall closed the item for public comment.

Roberts made a motion to approve the item. Boyer seconded.

VOTE: Roberts-yes, Tschannen – yes, Bucher-yes, Doyle – yes, Knight – yes, Kendall – yes, Boyer – yes.

Ayes – 7, Nays – 0, Abstain – Motion approved.

ITEM #2 Authorization to enter into a Subdivision Improvement Agreement - Approval of an application to waive the requirement of Section 26-70(a) and permit the applicant to enter into a subdivision improvement agreement for Easton Industrial Subdivision as provided in Section 26-71(a).

Approved or denied by the Planning Commission

Staff recommendation: approval

Martin gave the staff report.

No discussion was held between commissioners and staff regarding the item.

No one spoke in favor of the item.

No one spoke in opposition to the item.

Kendall closed the item for public comment.

Boyer made a motion to approve the item. Knight seconded.

VOTE: Roberts-yes, Tschannen – yes, Bucher-yes, Doyle – yes, Knight – yes, Kendall – yes, Boyer – yes.

Ayes – 7, Nays – 0, Abstain – Motion approved.

Martin gave a preview of items on January's agenda.

The meeting adjourned at 5:41 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
Planning Commission Members
Bryan Carter, City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Brady McKinley, Public Works Assistant Director
Mark Townsend, Technology Associate Director