

# St. Joseph, Missouri Police Department



DIRECTIVE TYPE: SPECIAL ORDER		INDEX NUMBER: SO0110
SUBJECT: Contractual Agreements for Law Enforcement Services		
ISSUE DATE: May 2, 2001	REVIEW DATE Annual	AMENDS/RESCINDS: No Previous
		DISTRIBUTION: B-Sworn Members

## I. POLICY:

It is the policy of the Department to **only** obtain contractual law enforcement services from another law enforcement agency (i.e. Drug Strike Force, Buchanan County Sheriff's Department, or the Law Enforcement Center Commission). The Department's contracts with these agencies shall follow the provisions of state statutes, the Charter of the City of St. Joseph, and City and Department policy. No member will contract for said services outside of the provisions of this directive. This Special Order does not pertain to those services that may be furnished by a commercial vendor (i.e. photo development, laboratory services, towing services, etc.). Additionally, it does not address extra-duty assignments (i.e. security at school functions, sporting events, etc.).

## II. PROCEDURE

- A. All contracts for law enforcement services will contain the following specifications when applicable:
1. A statement of specific services to be provided;
  2. Specific language dealing with the financial agreements between the parties;
  3. Specifications of records to be maintained concerning the performance of the services;
  4. Language dealing with the duration, modification, and termination of the contract;
  5. Specific language dealing with the legal contingencies;
  6. The stipulation that the provider maintains control over its agency personnel;
  7. Specific arrangements for the use of equipment and facilities; and
  8. A procedure for review and revision, if needed, of the agreement.
- B. Provisions of Member Rights of Provider Agency:

Participation in a contracted law enforcement service arrangement should not penalize participating members nor should it in any way threaten their employment rights, promotional opportunities, training opportunities, or fringe benefits.

---

Christopher Connally      Chief of Police

---

Date