



**Office use only**

Right of entry is approved as requested \_\_\_\_\_

Right of entry is approved under the following conditions:

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Building Official/Designee

If a red tag is affixed to a building by a city official, the building is structurally unsafe and unfit for occupancy. The Chief Building Official requires that safety precautions be established before approval is granted to enter the building i.e., hard hats will be worn; no one will enter the collapsing section of the building; temporary support columns are bracing the porch roof; an engineer's report is attached).

If a yellow tag is affixed to a building by a city official, the building is unsafe and unfit for occupancy. The owner or tenant can only be inside the structure during a specific time period approved by the Chief Building Official and for the purpose of correcting the condition or other approved reasons.

If you have questions prior to submitting this request form, you may contact Juston Carr at 271-4632.

Please list all safety precautions that will be taken before entering the "red tagged" building:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Please return this application to the Property Maintenance Office at 1100 Frederick Ave, Room 405, St. Joseph, MO, 64501 for Property Maintenance Inspector's review.