



PLANNED UNIT DEVELOPMENT ZONING DISTRICT CHANGE APPLICATION

City of St. Joseph, Missouri | Planning & Zoning

1100 Frederick Avenue, Room 107

Planning & Zoning Division | (816) 271-4648 | planning@stjosephmo.gov

All applications for a planned unit development (PUD) zoning district change in the City must comply with Chapter 31 of the City's Code of Ordinances, located online at stjosephmo.gov. **The following must be included with every application:**

1. Completed Application
2. Written statement of purpose for the proposed zoning change in separate document & legal description of property
3. Any additional supporting materials
4. Application fee (\$1,365)
5. Materials outlined on back of application form

THE UNDERSIGNED HEREBY APPLIES FOR THE APPROVAL OF SAID ZONING DISTRICT CHANGE BY THE CITY OF ST. JOSEPH IN BELIEF THAT THE PLAN CONFORMS TO CHAPTER 31 OF THE CODE OF ORDINANCES. With the signing and submittal of this application, the property owner authorizes the City of St. Joseph to enter onto the subject property to collect data and other information in order to accurately prepare reports or other documentation for review by the City Council, City boards and commissions, and City departments.

Proposed ZDC Location

Street _____

City, State, Zip _____ | _____ | _____

Requested Zoning District _____

Applicant Information

Primary Contact Yes No

Name _____ | Property Owner Yes No

Street _____

City, State, Zip _____ | _____ | _____

Phone (_____) _____ | Email _____

Signature _____ Date _____

Representative Contact Information (Not Required if as Applicant)

Name _____ | Primary Contact Yes No

Business Name _____

Street _____

City, State, Zip _____ | _____ | _____

Phone (_____) _____ | Email _____

Signature _____ Date _____

Planning Commission meeting date, time, and location can be found online at stjosephmo.gov, or by contacting the Planning & Zoning Division. City Council meeting date, time, and location can be located online or by contacting the City Clerk's office.

Section to be completed by City

Received By _____ Date _____ Current Zoning _____

Accela ID _____ Total (\$) _____

ALL applications must include the following to be considered complete:

- Boundaries of tract to be rezoned and area adjacent for a distance of at least 500 feet
- Legal description submitted in digital form (preferably Word doc.)
- Existing and proposed topography. Contours shall not exceed 10-foot intervals and shall be on a plan at a scale of one-inch equals 200 feet or larger. The proposed topography shall be clearly delineated on the plan
- The proposed location and arrangements of buildings, structures, parking areas, existing and proposed streets, drives and other public ways, public property, drainage, landscaping and other features of the proposed development
- Sufficient approximate dimensions to indicate the relationship between buildings, streets, drives and property lines
- A draft of conditions, covenants and restrictions (CC&Rs), easements, associations and maintenance agreements as well as specifications for ingress/egress to the property and any other legal requirements which will run with the property
- Preliminary elevation and plan drawings of proposed buildings which sufficiently depict the architectural theme of the development
- Preliminary sign program identifying common materials, sizes, heights and locations to be used on signs within the development. The materials used shall be consistent with the architectural theme of the buildings.