



FENCE/HEDGE/RETAINING WALL PERMIT APPLICATION

City of St. Joseph, Missouri | Planning & Zoning
1100 Frederick Avenue, Room 107
Planning & Zoning Division | (816) 271-4648 | planning@stjosephmo.gov

All fences, hedges, and retaining walls in the City must comply with Sec. 31-054 of the City’s Code of Ordinances, located online at stjosephmo.gov **The following must be included with every permit application:**

1. Completed Application & Fee | **Residential \$34.75 | Commercial \$70.00**
2. Site plan, indicating location of fence, hedge, or retaining wall, with dimensions and clear indication of existing buildings, property lines, etc.

Site plans can be created utilizing the online City GIS service, which provides property lines, zoning, and more at stjosephgis.integritygis.com

Proposed Fence/Hedge/Retaining Wall Information

- Fence Location (check all that apply) Front Side Rear
- Hedge Height of Fence (Front) _____ (Side) _____ (Rear) _____
- Retaining Wall Fence/Hedge/Retaining Wall Material _____

Project Address

Street _____
City, State, Zip _____ | _____ | _____

Applicant/Contractor Information

Name _____ | Property Owner Yes No
Business Name _____
Street _____
City, State, Zip _____ | _____ | _____
Phone (_____) - _____ | Email _____

Signature _____ Date _____

**If building on property line, please complete the section on back of application.*

The City is NOT responsible for ensuring applications conform to HOA requirements

<u>Section to be completed by City</u>	
Zoning Review	Fees
<input type="checkbox"/> District/Plan/Floodway	<input type="checkbox"/> Residential (\$34.75)
<input type="checkbox"/> Height/Materials	<input type="checkbox"/> Commercial (\$70.00)
Approved By _____ Date _____	
Accela ID _____	Total (\$) _____

**If project involves additional parcels with different owners than above, please complete this section*

Applicant/Property Owner Information

Name _____

Street _____

City, State, Zip _____ | _____ | _____

Phone (_____) _____ | Email _____

Signature _____ **Date** _____

Additional Property Owner Information:

Adjacent Property Owner Information

Name _____

Street _____

City, State, Zip _____ | _____ | _____

Phone (_____) _____ | Email _____

Signature _____ **Date** _____

Adjacent Property Owner Information

Name _____

Street _____

City, State, Zip _____ | _____ | _____

Phone (_____) _____ | Email _____

Signature _____ **Date** _____

Notary Information

Signature _____

State of _____

County of _____

Date ____ / ____ / ____

My Commission Expires ____ / ____ / ____



**Notary services are provided at City Hall, 1100 Frederick Avenue, Room 107*