

TRANSFER OF OWNERSHIP

This document is to confirm that _____ (purchaser), has been informed of the code violations on the property.

Purchasers Name: _____

Mailing Address: _____ Phone Number: _____

I/we _____ (purchaser(s) acknowledge that I/we have received copies of the compliance order or notice of violations case number PM _____ and fully accept the and fully accept the responsibility for making the corrections or repairs for the violations that exist and that the City of St. Joseph has documented/ordered repaired for the property at:

Purchaser(s) Signature: _____

Seller(s) Signature: _____

It is not required by ordinance for the seller to sign. However, the seller must provide the City of St. Joseph with this document. Failure to provide the transfer of ownership form before recording the deed can/will result in a summons to the seller to appear in court.

On _____ (date) before me _____ appeared

Purchaser _____ and _____ Seller personally known to me or proved to me based on satisfactory evidence to be the persons whose names are subscribed to on this instrument and acknowledge to me that they executed the same in their authorized capacities.

Witness by my hand and official seal: _____

Signature of the Notary

Commission Expires

Affiant _____ known _____ produced ID

Type of ID _____