

COMMERCIAL/RESIDENTIAL REQUIREMENTS FOR APPROVAL OF HANDICAPPED PARKING PERMITS

1. Applicant must drive a vehicle and be able to supply the Public Works Dept. with their drivers' license number and expiration date. (This will be verified with the State License Bureau). Applicant must also supply the state license number on the vehicle they normally drive.
2. In keeping with the above requirement, the applicant must have a handicapped license plate or placard on their vehicle which was issued by the License Bureau. If applicant does not have this, he/she will need to contact that office at 816- 325-3051 to learn how to obtain a vehicle handicap license plate or placard.
Note: You must have the above-mentioned handicap permit visible on your vehicle or you can be ticketed by the Police for parking in "your" space. In addition, anyone with a handicapped placard or license plate on their vehicle can legally park in your handicapped parking space without being ticketed by the police.
3. To make the process of getting approved for your handicap parking go quickly we request that you get in touch with your doctor and ask him to write a letter stating what your physical disability is and if it fits the guidelines set out in Chapter 28, Section 711.
4. Applicant must **not** have available a driveway or other off-street parking which is acceptable for their use.
5. If applicant does not own their home, there is a form that you may request for you to have your landlord sign which gives permission for the city to install the Signs for his tenant.

Once the above paperwork is submitted to the Customer Assistance office in City Hall and providing the application is approved, the Traffic division will check the proposed sign location and make a recommendation to approve or reject the request. If the permit is refused, the applicant may appeal against the denial within 30 days or else waive the right to appeal. (The instructions for appeal will be mailed upon request should your application be denied).

Following approval of the application, a \$10.00 installation fee will apply. In addition, a yearly renewal sign maintenance fee is charged in the amount of \$10.00. Once the fees have been paid, the city will install the signs. Renewal of the permit is e-mailed/mailed on a yearly basis and payable by June 30 of each fiscal year.

Please call the Customer Assistant Center if you have any questions at 816-344-5117.

RESIDENTIAL HANDICAP SIGN APPLICATION

1. Name: _____

Address: _____ Phone: _____

2. Does the applicant (or someone who resides at the same address) have valid drivers license and currently own and drive a vehicle which has a state issued handicapped license or placard? Yes No If yes, who drives?

3. What is your (their) drivers license number _____ Expiration date? _____

4. What is the state handicap license number for the vehicle you (or they) usually drive? _____

(The drivers license number information will be verified through the State License Bureau).

5. Do you own the Property? Yes No If "No", we must have approval from the property owner allowing us to put the sign on the property.

Property owner name and address (if different from the applicant)

Signature of Property Owner

Address, Zip, and Phone

6. Do you have a driveway or other off-street parking? Yes No

7. If you have available off-street parking state why this is not reasonable or adequate for your parking needs?

The Public Works Office will need a letter from your doctor stating:

a) What the disability is; and

b) A document from the doctor requests that the city put the sign in for you.

We cannot accept the doctor's form used by the State License Bureau.

8. What is the name and address of the doctor that treats your disability?

(Doctor's Name)

(Address)

9. Other comments: _____

PART II - CODE OF ORDINANCES
Chapter 28 - TRAFFIC AND VEHICLES
ARTICLE X. - STOPPING, STANDING AND PARKING
DIVISION 4. PHYSICAL DISABILITY PARKING

DIVISION 4. PHYSICAL DISABILITY PARKING

Sec. 28-711. Residential parking space.

- (a) The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
- (1) *Motor vehicle* means any properly state registered and licensed, with a physical disability plate or placard, noncommercial vehicle not in excess of 12,000 pounds licensed capacity.
 - (2) *Physically disabled or physical disability* means a natural person with disabilities which limit or impair the ability to walk, as determined by a licensed medical physician, as follows:
 - a. The person cannot walk 50 feet without stopping to rest;
 - b. The person cannot walk without the use of or assistance from a brace, cane, crutch, another person, prosthetic device, wheelchair or other assistive device;
 - c. Is restricted by lung disease to such an extent that the person's forced respiratory expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm/hg on room air at rest;
 - d. Uses portable oxygen;
 - e. Has a cardiac condition to the extent that the person's functional limitations are classified in severity as class III or class IV according to standards set by the American Heart Association; or
 - f. Is severely limited in the ability to walk due to an arthritic, neurological or orthopedic condition.
 - (3) *On-street physical disability parking* means a parking space identified by the city as physical disability parking on a city street or thoroughfare where parking is allowable and proper, such parking space shall be subject to any and all rules and regulations regarding the city street and such parking space may be within 50 feet of the physically disabled's premises if such space is available.
 - (4) *Qualifying owner of a motor vehicle* means a person who is a resident of the city, who shall produce registration or ownership of the motor vehicle, who shall have obtained physical disability license plates or placards from the state and who shall produce a state driver's license.
- (b) A physically disabled qualifying owner of a motor vehicle may submit an application to the director of public works and transportation for the issuance of an on-street physical disability parking space near or about his residence. The person requesting the parking space must show that he:
- (1) Qualifies as physically disabled;
 - (2) Owns a motor vehicle;
 - (3) Has a valid state driver's license; and
 - (4) Has no other reasonable and available means of parking.
- (c) Provided that all of the criteria in subsection (b) of this section are met as so determined by the director of public works and transportation, the director shall order the designation and identification of an on-street physical disability parking space. At all times, the director may, in the exercise of his discretion, attempt to locate the on-street parking space in as close of a proximity to the applicant's premises as possible. In no event shall the location of such space impede, impair, interfere or conflict with the city's regulation and control of its streets.
- (d) If the request is denied by the director of public works and transportation, for whatever reason, the applicant may appeal the denial to the handicap parking appeals board. The appeal must be requested within 30 days of the issuance of denial or the right to appeal shall be deemed waived.
- (e) If a reserved parking space is so designated, the city will install the physical disability parking sign upon payment by applicant of a \$10.00 permit fee, per space. The parking space may be renewed annually by the director of public works and transportation upon the applicant's submission of documentation showing continued compliance under this section. A \$10.00 annual renewal fee shall be paid by the applicant upon approval of renewal. Annual renewal shall coincide with the city's fiscal year beginning July 1, regardless of the initial date of issuance. The permit fee shall not be prorated.