

## APPLICATION FOR MASTER/JOURNEYMAN PLUMBING EXAMINATION

816.271.4642 - Email: [permitclerks@stjosephmo.gov](mailto:permitclerks@stjosephmo.gov)

**TYPE OF EXAMINATION APPLYING FOR: MASTER PLUMBER:**

**JOURNEYMAN PLUMBER:**

Examination Fees: Master Plumber: \$110.00    Journeyman Plumber: \$68.00  
License Fees:     Master Plumber: \$168.00    Journeyman Plumber: \$68.00

In compliance with provisions of the Code of Ordinances of the City of St. Joseph, Missouri, I herewith submit my application for the plumbing examination.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Employer: \_\_\_\_\_

**Sec. 7-292. - Plumbing license examinations.**

- (a) Plumbing license examinations shall be scheduled for the second week of January, April, July and October and at such other times as deemed necessary by the code official.
- (b) Any person desiring to engage in or work at the business of plumbing, either as a master plumber or journeyman plumber, shall make application to the code official at least two weeks prior to the scheduled dates of examination, unless a waiver of the two-week requirement is obtained from the code official upon good cause shown. Applicants for a master plumber's license shall have had four years of experience in the plumbing trade based on notarized, written references as proof of their experience. Applicants for a journeyman plumber's license shall have had three years of experience in the plumbing trade based on notarized, written references as proof of their experience.
- (c) There shall be an examination fee for a master plumber's license and for a journeyman plumber's license. The examination fee shall accompany the application. The fee shall be in accordance with the fee schedule in [Section 7-403](#).
- (d) All plumbing license applicants, at such time and place as the construction code inspector may designate, shall be required to pass an examination as to their qualifications for the respective license they are seeking. The examination shall be of two parts, one part being in written form and one part being of a practical nature. The journeyman applicant must make a grade of 70 percent overall to be granted a license. The master applicant must make a grade of 76 percent to be granted a license. The examination shall be sufficiently strict to test the qualifications of the applicant. Should an applicant fail the examination, there will be a six month waiting period before the test can be administered again.
- (e) The examination shall be administered and judged by the construction code inspector, the plumbers on the trade board of appeals, as found in [Chapter 2](#), Article V, and up to three additional licensed plumbers selected and designated as examination proctors by the plumbers on the trade board of appeals. If the applicant passes the exam, according to the requirements of subsection (d) above, the construction code inspector shall make a recommendation to the code official that a license be issued to the applicant.
- (f) Once the code official approves a journeyman's or master plumber's license recommendation, the city will issue the license within five calendar days.
- (g) Apprentices shall register annually with the city and pay an annual fee in accordance with the fee schedule in [Section 7-403](#).
- (h) All fees due under this section shall be deposited with the department of finance.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_