

SHELTER RESERVATIONS

Reservations will be made and paid for online, in person (1920 Grand Avenue,) or over the phone (816-271-5500.) Payment can be made in the form of cash, check or credit card (VISA, MasterCard or Discover.) Payment must be made at the time reservation is made.

Reservation Fees: \$35 per shelter per day, electricity is provided is some of the shelters. All fees must be paid at the time the reservation is made and is Non-Refundable. Payment can be made in person, over the phone, and online with a MasterCard, VISA or Discover card. Cash or checks must be brought to our office.

Available Shelters: Bartlett Park Kiwanis Shelter (west of the playground equipment)
Hyde Park #1 Shelter (Bandstand - east end of the park)
Hyde Park #2 Shelter (2nd from the east end of the park)
Hyde Park #3 Shelter (3rd from the east end of the park)
Hyde Park #4 Shelter (West end of the park)
Hyde Park Gazebo (round gazebo used for wedding & concerts - NO tables)
Krug Park Castle Pavilion (Can only be accessed by a flight of stairs)
Krug Park Large Shelter (large shelter by upper playground)
Krug Park Lions Club Shelter (southwest location) – NO Electricity

Reservation Period: Reservations will only be taken for the current calendar year, beginning the first working day of January. Reservations must be taken at least 8 days in advance or more of your event. Reservations will be taken for the dates April 15 through October 15.
NOTE: Corporate events, walks/runs, festivals, etc. requiring special use permits through Customer Assistance Department can be reserved prior to the first working day in January, due to the need for coordination by multiple departments within the city and will take precedence over other reservation requests.

Shelter Usage: Rental fee only guarantees you the exclusive use of the shelter facility for the designated day. Do not raid other shelters for tables. Tables are movable and we cannot guarantee any set number of tables within any of our shelters. Please make arrangements for any additional folding tables and chairs that you may need.

Special Events: Corporate events, walks/runs, festivals, etc. requiring special use permits through the Customer Assistance Department can be reserved prior to the first working day in January, due to the need for coordination by multiple departments within the city and will take precedence over other reservation requests. Contact the Customer Assistance Department for a special use permit at 816-271-4757.

Special Use/Needs: i.e. unloading/loading, band, moon bounce, caterers, etc. need to be made at time of reservation No changes or additions without prior approval of the Parks, Recreation & Civic Facilities Department. If no prior permission has been obtained you may be asked to leave the park. Moon bounces do require insurance with the city listed as additionally insured. If you want to conduct a large event with rides, street closers, tents, catered food, etc. you must contact the Customer Assistance Department for a special use permit at 816-271-4757.

Inclement Weather: No fees will be refunded for weather conditions. The fees are good only for the date of reservation listed on the agreement.

Refund/Reschedule: Reservations fees are non-refundable. Our staff will attempt to reschedule if a need arises prior to your reservation date. No reschedule will be made after reservation date listed on the agreement. We will not reschedule for inclement weather.

Restrooms: Due to necessary winterization, park restroom facilities are open on a seasonal basis (typically from April 15 through October 15). If your reservation is close to these dates, you may want to contact our department one week prior to your event to check on restroom availability.

Park Hours: 5:00a.m. to Midnight. If you are in the park before or after these hours police officers will ask you to leave.

Alcohol: Section 4-4 – No person shall sell, possess, consume, or drink any intoxicating liquor or non-intoxicating beer within the confines of Krug Park, Hyde Park, Bartlett Park, Wyeth Hill

Code of Ordinances: Section 21-53 (d) – It is unlawful to use or occupy any park shelter for any purpose when a valid reservation permit is attached to or displayed at the shelter under penalty as provided in Section 1-14.
Use of Shelter, and
Parking All vehicles must be parked in paved parking lots.
Section 28-854 - No vehicle shall be parked on any boulevard, parkway, park road or any place within any public park, except at the places and in the manner designated by the Director of Parks, Recreation & Civic Facilities. Violators of these ordinances are subject to being ticketed.

Shelter Maintenance: A listing will be sent weekly to our Park Maintenance Division, which they will post on each shelter. Parks Department personnel clean the shelters on a regular basis. However, due to frequent use and exposure to the elements, we recommend that you may want to bring some cleaning products to insure that the shelter fits your needs. Please think of others, leave the shelter and tables clean and remove all debris to trash receptacles.