



The City of St. Joseph, MO **ADOPT-A-PARK ADOPT-A-PARKWAY/TRAIL**

Our Goal: The Adopt-A-Park and Adopt-A-Parkway/Trail programs were initiated to protect and enhance St. Joseph's neighborhood parks and parkways. We can accomplish this by partnering with citizen volunteers who want to make a difference in ensuring St. Joseph's parks and parkways are clean and maintained. This can be a rewarding experience which only requires your time and effort.

TWO WAYS TO BECOME INVOLVED

Traditional Adoption and Requirements:

1. Participants agree to pick up trash and debris on their selected park or parkway/trail a minimum of four (4) times during the year but more frequent clean up would be appreciated and encouraged. Suggested times would be during the Clean Sweep Program offered by the City of Saint Joseph. The Clean Sweep Program runs from, April 1st – 7th and October 1st – 7th. Another suggested time would be the week prior to an event or festival in the area of your park or parkway. There would be a larger volume of traffic during events such as the Southside Festival or Parties on the Parkway. Try to keep these activities in mind when scheduling your clean up days. These events will be posted on the City's website along with the community calendars such as the Convention & Visitor's Bureau.
2. Notify the Parks, Recreation, & Civic Facilities administrative office of the date and time of clean up, preferably in advance. You can do this by calling 816-271-5501 or emailing joshel@stjoemo.org. This step is very important to a successful adoption. It will allow us to record your clean up dates as well as allow us to schedule for trash pick-up.
3. Report all vandalism, damage and unsafe conditions.

Specialty Project Adoption and Requirements:

1. Participants agree to a one-time special project. You can do them as you have time and you can do as many as you would like to. This could include things like painting/staining a shelter, bench, or picnic tables. You can contact the Parks, Recreation, & Civic Facilities administrative office at 816-271-5501 or by emailing joshel@stjoemo.org for a list of possible projects and location. This is also open to suggestions from the participant but must be approved by the Parks, Recreation, & Civic Facilities Dept.
2. Contact the Parks, Recreation, & Civic Facilities administrative office by calling 816-271-5501 or email joshel@stjoemo.org to coordinate the project day with appropriate staff.

HOW TO JOIN

1. Contact the Parks, Recreation, & Civic Facilities administrative office at 816-271-5501 or by emailing joshel@stjoemo.org to select an eligible park or parkway or to discuss a Specialty Project.
2. Complete the adoption application. This application is available at the Parks, Recreation, & Civic Facilities Administrative office or on the City of St. Joseph website,

<http://www.stjoemo.info/index.aspx?NID=577>. Return the completed application to the Parks, Recreation, & Civic Facilities administrative office at 1920 Grand Ave, St. Joseph, MO 64505.

3. Trash bags are provided for you. You can obtain these items at the Parks, Recreation, & Civic Facilities administrative office.
4. If you yield your position of 'Contact Person' to another person in your group, please notify the Parks, Recreation, & Civic Facilities administrative office at 816-271-5501 or joshel@stjoemo.org with the new contact person's name and phone number. Make sure to transfer all paperwork and explain the responsibilities to the new contact person.

TIPS TO BE SAFE AND SUCCESSFUL

1. There must be adequate supervision for participants under the age of 15.
2. Properly use all safety equipment and perform the work in a safe and responsible manner.
3. Do not carry anything beyond your ability. Contact the Parks, Recreation, & Civic Facilities Dept. with the location at (816)271-5501.
4. Do not pick up hazardous substances or materials. Contact the Parks, Recreation, & Civic Facilities Dept. with the location at (816)271-5501.
5. Wear proper attire for each outing. Some items include, but are not limited to: hat, long sleeves, tennis shoes, gloves, sunscreen, and bug spray.
6. Beware of bees and snakes. Avoid contact with noxious weeds and other irritants such as poison ivy and poison oak or where herbicides were applied.
7. Be cautious when working around steep slopes and sharp rocks.
8. Be aware of traffic when working around roadways.
9. Work during daylight hours and drink plenty of fluids during hot, humid days.
10. When threatening weather is present, all activity must cease to ensure the safety of every volunteer.
11. Have a first-aid kit available during clean up events.

The St. Joseph Parks, Recreation, & Civic Facilities Department appreciates your involvement and commitment to improve our parks and parkways. As an Adopt-A-Park Adopt-A-Parkway/Trail participant, you will have your group's name posted on the city website. We welcome and encourage any photos of the clean-up event to be emailed to joshel@stjoemo.org or post to our Facebook page www.facebook.com/stjoemoparks/. Emailing these clean up event photos means that you are giving permission to the City of St. Joseph, MO, to use these photos for the purpose of promoting the City of St. Joseph, MO, and its programs. You also understand that no compensation of any kind will be paid to the participant or to those providing the photos. As a participating group, you will have the pride of knowing you care enough about St. Joseph's park and parkway/trail system to make a personal commitment to preserve and improve it.

For more information contact:

St. Joseph Parks, Recreation, & Civic Facilities Department
816-271-5501
joshel@stjoemo.org